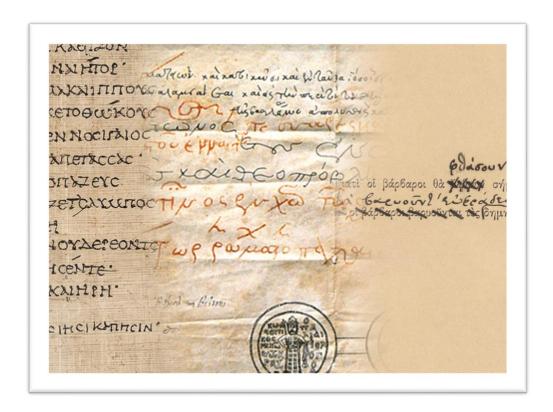


DEMOCRITUS UNIVERSITY OF THRACE SCHOOL OF CLASSICS AND HUMANITIES DEPARTMENT OF GREEK LITERATURE



PROGRAM GUIDE



POSTGRADUATE PROGRAM «TEXTS AND CULTURE»

DEPARTEMENT OF GREEK PHILOLOGY

	- 1 -

EDITORS: Georgios Tsimes, Gregorios Papagiannis, Maria Konstantinidou

This Guide covers the Postgraduate Program titled "Texts and Culture" for students enrolling in 2023-2024 to attend and complete. The Department reserves the right to modify certain information contained in this Guide. Any changes will be communicated on the Department's website at www.helit.duth.gr.

It is the students' responsibility to consult the Department's website regularly.

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WELCOME MESSAGE TO THE STUDENTS OF THE POSTGRADUATE PROGRAM "TEXTS AND CULTURE" AT THE DEPARTMENT OF GREEK PHILOLOGY

Dear new members of the Postgraduate Program "Texts and Culture" of the Department of Greek Philology, Democritus University of Thrace,

My colleagues and I are delighted to welcome you to the Postgraduate Program of the Department of Greek Philology of the School of Classics and Humanities at DUTH, titled "Texts and Culture".

With your successful admission to our Program, a new stage of academic pursuit is beginning for you. I hope and wish that you delve into it with enthusiasm and emerge triumphant.

Democritus University of Thrace and the Department of Greek Philology support you in this effort in many ways. I urge you to take full advantage of the available resources. At the same time, for the benefit of the students to follow, you have a moral obligation to contribute to the development and expansion of these resources through your personal and collective democratic engagement and your constructive criticism. I invite you, students and faculty alike, to join the effort to prevent any possible attempt to downgrade and shrink our Department, under any pretext and by anyone who may attempt to do so.

You can take pride in the Department hosting the Program you have recently entered, as—27 years after its foundation—it stands on par with the other philological departments in our country. It provides quality and specialised scholarly knowledge in specific areas of Humanities and promotes Humanistic Studies as a national cultural asset. It trains philologists and linguists adhering to high scholarly and educational standards, shaping professionals skilled as either researchers or educators. It promotes the ideals of Humanism as values that contribute to the improvement of the quality of life in our society.

Our department hosts two more Postgraduate Programs: The Interdepartmental Program "Specialisation in ICT and Special Education", and the Interdepartmental Program "Ancient Greek Writing".

In addition, our Department has been running for several years now three academic colloquia: the Department Colloquium, the Linguistics Colloquium, and the Colloquium of Postgraduate Students, Doctoral Candidates and Postdoctoral Researchers. Participating in these offers numerous benefits and opportunities for your education and professional development. These events showcase the latest research results in the field of Greek philology and linguistics. You will have the opportunity to stay abreast of current research trends and engage with issues that are of significance to the scholarly community. Your participation gives you the opportunity to meet and interact with professors, researchers, and other graduate students active in the same field. Finally, the colloquia provide information on opportunities to participate in research projects or even opportunities to pursue doctoral studies. At the colloquium for Postgraduate Students, Doctoral Candidates and Postdoctoral Researchers, it is essential that you present your work, especially during the preparation of your Master's thesis. It offers the opportunity to present part of your research before an academic audience and receive feedback, but also to participate in discussions on the work of other postgraduate students, enhancing your skills. Presenting in front of an academic audience will help you to practice your presentation skills and boost your confidence. Connecting with other postgraduate students, doctoral candidates and postdoctoral researchers can pave the path for future collaborations and exchange of ideas. Overall, your participation in this colloquium serves as a valuable opportunity to fortify your academic career, enriching your skills and advancing your professional development.

The Department hosts five Laboratories: a. Papyrology – Palaeography, b. Linguistics ("SynMorphoSis"), c. Modern Greek and Comparative Literature, d. the "Laboratory of Byzantine Popular and Post-Byzantine/Early Modern Greek Literature 'Hans & Niki Eideneier'", and d. "Poetry and Literary Discourse Laboratory". By participating as postgraduate students in the activities of the Laboratories (lectures, seminars, conferences, workshops, online or face-to-face meetings), you will have the opportunity to broaden your knowledge and to delve into the relevant disciplines.

In addition to individual scholarly publications and other activities of its members, the Department is also am active unit of the academic community, organizing scientific conferences, both nationally and internationally.

Since 2001 it has organised more than twenty international conferences and workshops. On a local level, it regularly collaborates with the Municipal Regional Theatre of Komotini, the Ephorate of Antiquities of the Region of Rhodope, the Municipal Library of Komotini, as well as any other cultural entity of the Region of Eastern Macedonia and Thrace, with a view to contributing to the intellectual development of the local community when the opportunity arises, through theatrical performances, educational lecture series, and open courses for the general public. As postgraduate students, you can actively contribute to these actions through volunteer work, either in organizing them or in shaping their content, leveraging your artistic and other skills.

Our Department has been active in successfully organising summer schools, a modern educational "institution. They usually include intensive (and, as far as possible, experiential) courses, lasting a few days (lectures, workshops, etc.), in which distinguished scholars or artists from Greece and abroad are invited to teach, in addition to the organisers. The program is enriched with educational excursions - visits to museums, archaeological sites, theatres, etc.

From 2016 to 2019, a Summer School on "Ancient Greek Drama as a Performing Art" was successfully held at our Department, under the auspices of the Postgraduate Program "Texts and Culture", in collaboration with the National Theatre of Northern Greece and other institutions. The summer courses were designed for undergraduate and postgraduate students of Philology, aiming not only to deepen their knowledge of ancient Greek theatre but also to cultivate practical skills and broaden their professional perspectives.

In July 2022, the Summer School on "Mythological Paths in Eastern Macedonia and Thrace" took place in Thassos. This was part of the Research Program "Mythological Paths in Eastern Macedonia and Thrace," implemented by our Department in collaboration with the Institute for Language and Speech Processing of the Research Centre "ATHENA". Its objectives included familiarizing participants with ancient myths related to the regions of Eastern Macedonia and Thrace, utilizing available digital resources, cultivating creativity through experiential workshops, and highlighting the cultural richness of the area for tourism development.

These initiatives play a crucial role in strengthening the bond between our Department and the local community, promoting external engagement. Moreover, they are accessible to a broader audience interested in educational excursions and cultural events.

In May 2023, the practice of educational excursions was inaugurated as part of the course "Ancient Site and Testimonies". The initiative engaged both undergraduate and postgraduate students, along with faculty and residents of the Region of Eastern Macedonia and Thrace. The focus was on Troy, and the excursion took place at the end of the spring semester, contributing to a better understanding of an ancient site that played a significant role in literary and non-literary texts of Greek and Latin Literature. This course endeavours to furnish students with skills not only pertinent to education but also valuable in organisations associated with Archaeology, History, and Culture.

In September 2023, our Department successfully organised and coordinated a Blended Intensive Erasmus+ Program (BIP) entitled "Greek Language and Culture". The program brought together students and educators from seven European universities: Sofia's "St. Kliment Ohridski," Bucharest, Naples, Murcia, Saarbrücken, Ljubljana, and Tirana. It included both remote learning sessions and on-site activities in Komotini. During the students' stay in the city of Komotini, three-hour morning classes and two-hour afternoon lectures took place. Participants attended New Greek Language learning sessions (Levels A1 – C2) and engaged in afternoon lectures on Greek Culture with a focus on Thrace. Additionally, they practiced traditional dances from Thrace, explored museums, archaeological sites, and landmarks in the region, and participated in cultural events in the city of Komotini. The program aimed to highlight the cultural richness of the region and promote the learning of the Greek language as a key to understanding the Greco-Roman civilisation, a foundational element of European heritage that enhances the sense of European identity.

From September 27 to 30, 2023, the 4th (11th) the Meeting of Greek Byzantinists which took place in Komotini was a resounding success. Co-organised by two departments of the School, the Department of Greek Philology and the Department of History and Ethnology, this national-level conference hosted over 160 participants

from across Greece. Approximately 120 scientific presentations were delivered, along with presentations of 10 ongoing research projects.

We wish to assure you that, to the best of our capabilities, we are committed to maintaining and furthering this activity in the future.

Despite the challenging conditions in recent years, the Department, as well as Democritus University of Thrace, have responded creatively to the challenges of the times. It has effectively mitigated any "losses" by modernizing its technological infrastructure, embracing Information and Communication Technologies, and dynamically entering the field of "distance education", which it now systematically employs together with the previously developed "asynchronous education", providing you with even more opportunities for access to knowledge.

In addition, the President and the entire staff, both teaching and administrative, are readily available to assist you. Please do not hesitate to reach out to us for any concerns or issues you may encounter. Once again, I extend my best wishes for the successful completion of your studies, rewarded for the efforts you have invested.

The President of the Department and Director of the Postgraduate Program "Texts and Culture"

Professor Grigorios Papagiannis

MISSION OF HIGHER EDUCATIONAL INSTITUTIONS (H.E.I.s)

- 1. The mission of the H.E.I. is:
- a) **to provide high quality,** non-discriminatory and inclusive **higher education,** to produce and disseminate knowledge through teaching and research, to prepare students for its application in the professional and social fields, and to cultivate and promote science, arts, letters and culture,
- b) to organise and provide programs of first, second, and third cycles of formal education, short-term study programs, and lifelong learning,
- c) to implement modern teaching methods with an emphasis on interdisciplinary and innovative research at a higher level of quality according to internationally recognised criteria, including distance education,
- d) to develop the skills and abilities of students with critical thinking, ensure the professional integration of graduates by providing them with the necessary knowledge and tools for their scientific and professional careers, create conditions for the emergence of new researchers, and attract young scientists. Also, to respond to the needs of society, the labour market, and professional fields,
- e) to conduct innovative research, promote the dissemination of knowledge to society, as well as innovation and the utilisation of research results, adhering to the principles of scientific and ethical conduct, sustainable and inclusive development, social cohesion, and non-discrimination. Moreover, to contribute to the national development priorities according to the National Strategy for Research, Technological Development, and Innovation and the National Strategy for Smart Specialisation,
- f) to promote collaboration with other HEIs nationally, research and technological bodies nationally and internationally, public, European, and international organisations, and productive entities,
- g) to develop partnerships and alliances with foreign HEIs, creating joint study programs, enhancing the mobility of students, teaching, and other staff of HEIs, as well as researchers, contributing to the building of the European Higher Education and Research Area,
- h) to contribute to shaping responsible citisens capable of meeting the requirements of all fields of human activities with scientific, professional, and cultural competence and responsibility, respecting human rights and values of justice, freedom, democracy, social solidarity, peace, and equality; and
- i) to develop common educational and research infrastructure in the country and abroad to promote education, research, technology, and culture.

In the context of fulfilling their educational mission, the higher education institutions place particular emphasis on the professional field. HEIs may establish academic units of applied sciences and technology, organise and operate undergraduate and postgraduate programs of study aimed at training in the applications of science, technology and the arts, in accordance with the needs of the labour market to meet the requirements of specific professions or groups of professions. These study programs combine the cultivation of high-level scientific knowledge with high-quality laboratory and practical application.

To fulfil their mission, HEIs are organised and operate according to rules and practices that ensure the observance and safeguarding of the following principles in particular:

- a) freedom of research and teaching,
- b) research and scientific ethics,
- c) quality of education and services,
- d) effectiveness and efficiency in the managing their personnel, resources, and infrastructure,
- e) transparency and accountability in all their activities,
- f) impartiality in performing their work and decision-making,
- g) meritocracy in the selection and development of their staff; and

h) equality between genders, non-discrimination, universal planning in every area of their competence or activity to ensure accessibility to facilities, services, physical and digital, equipment and educational material for teaching, administrative and other staff and students with disabilities and special educational needs.

In the context of fulfilling their mission, the HEIs are subsidised annually by the state in accordance with article 16 of Law No. 4653/2020 (A' 12). The resources of the HEIs, in addition to the state funding of the previous subparagraph, come from: a) the Public Investment Program, b) revenue from the utilisation of the real estate and movable property of the HEIs, c) donations, inheritances and bequests; d) revenue that the Special Account for Research Funds (ELKE) of the HEI yields annually to the HEI in accordance with paragraph 1. 5 of Article 237; and e) revenue from any other source.

(From Law 4957/2022: article 3, paragraphs 3-6)

DEMOCRITUS UNIVERSITY OF THRACE

Democritus University of Thrace (DUTH) was founded in July 1973 by Legislative Decree No. 87 of 27 July 1973 and commenced its operation during the academic year 1974-1975. It was named "Democritus" in honour of the ancient Greek philosopher Democritus, who hailed from the city of Avdira in Thrace.

The administration of DUTH is based in Komotini, the capital of the Administrative Region of Eastern Macedonia and Thrace.

Eight Schools and twenty Departments currently operate in four cities of Thrace: Komotini, Xanthi, Alexandroupoli and Orestiada.

The University of Thrace plays an important role in enhancing the national and cultural profile of the region of Thrace and contributes to the high level of higher education in Greece. With its quality of teaching and level of research, it has secured a place among the best Greek universities.

As a Higher Educational Institution, DUTH is a legal entity under public law with full autonomy. It is supervised and funded by the State through the Ministry of Education and Religious Affairs.

The Academic and Administrative Bodies of the University include:

- a) the Board of Governors,
- b) the Senate,
- c) the Rector,
- d) the Vice Rectors; and
- (e) the Executive Director.

POSTGRADUATE STUDIES AT DEMOCRITUS UNIVERSITY OF THRACE

Postgraduate Studies at Democritus University of Thrace (DUTH) are of a high level and align with the institution's overall aims and mission. Tuition fees for the Postgraduate Studies Programs (P.P.) at DUTH are, comparatively, particularly attractive to students, and of great scientific interest.

Sixty-two (62) Postgraduate Programs, of which ten (10) do not charge any tuition fees, cover a variety of scientific fields that play a decisive role in fulfilling the educational, cultural, social and economic mission of the University.

Through its Postgraduate Programs, DUTH not only deepens knowledge and promotes research but also encourages interdisciplinary collaboration and a holistic approach to knowledge areas through cooperation between its Departments. DUTH also aims for internationalisation by establishing Interdepartmental, Interinstitutional, or Interdisciplinary Postgraduate Programs.

In accordance with the current legislation, Democritus University of Thrace has established and operates one (1) Interdepartmental P.P., six (6) Interinstitutional P.Ps., three (3) Interdisciplinary P.Ps., and fifty-five (55) Monodisciplinary P.Ps., all leading to the award of a Postgraduate Degree.

The objectives of the P.P.s include:

- The provision of up-to-date, high-level knowledge in specific subject areas.
- Supporting empirical and theoretical research.
- Establishing a close connection between study programs and the real needs of Greek industry, organisations, the economy, and society in general.
- Collaboration with recognised peer institutions abroad.
- Encouraging systematic collaboration between students and faculty.
- Training professionals equipped to contribute to the development of Greek society.
- Providing essential qualifications to students who wish to pursue doctoral studies.

The Postgraduate Programs are either funded from the regular budget of the institution or through tuition fees. DUTH seeks additional funding sources such as donations, sponsorships, and research programs to ensure the proper functioning and sustainability of the P.Ps. The university also promotes the implementation of a scholarship system based on socio-economic criteria and the performance of postgraduate students.

In accordance with the provisions of Article 44 and paragraph 7 of Article 85 of Law No. 4485/2017, DUTH has established a Scientific Advisory Committee for the external academic evaluation of Postgraduate Programs and Doctoral Studies.

The Senate of DUTH, with its decision no. 3/2/27.09.2018 (B'4733/23.10.2018), has established regulations regarding the formation and operation of the six-member Scientific Advisory Committee of the Schools of DUTH and the preparation and updating of the Register of Evaluators.

The Postgraduate Programs at DUTH accept graduates of higher education institutions in Greece and similar recognised institutions abroad. The Postgraduate Programs are governed by the provisions of Law No. 4485/2017 (A114), as amended and in force.

ACADEMIC CALENDAR OF THE DEMOCRITUS UNIVERSITY OF THRACE, 2023-2024

Beginning of the academic year 2023-2024: Friday, September 1, 2023

FALL SEMESTER

Teaching Period (13 weeks of classes)

From Monday 02-10-2023 to Friday 22-12-2023 and

from Monday 08-01-2024 to Friday 12-01-2024

Examination Period (3 weeks)

From Monday 15-01-2024 to Friday 02-02-2024

Public Holidays

Saturday 28-10-2023 (National Day)

Friday 17-11-2023 (Anniversary of Polytechnic Uprising)

Saturday 06-01-2024 (Epiphany)

Local Holidays

Wednesday 04-10-2023 (Liberation of the city of Xanthi)

Christmas and New Year's Break

From Saturday 23-12-2023 to Saturday 06-01-2024

SPRING SEMESTER

Teaching Period (13 weeks of classes)

From Monday 12-02-2024 to Friday 26-04-2024 and

from Monday 13-05-2024 to Friday 24-05-2024

Examination Period (3 weeks)

From Monday 03-06-2024 to Friday 21-06-2024

Public Holidays

From Friday 15-03-2024 to Monday 18-03-2024

Monday 25-03-2024 (National Day)

Wednesday 01-05-2024 (May Day)

Monday 24-06-2024 (Pentecost)

Easter holidays

From Monday 29-04-2024 to Friday 10-05-2024

Local Break

Tuesday 14-05-2024 (Liberation of the cities of Komotini and Alexandroupolis)

Saturday 23-03-2024 (Saints Theodores' day, patron saints of Orestiada)

Summer Break

From Monday 01-07-2024 to Saturday 31-08-2024

Retake Examination Period for Both Semesters (3 weeks)

From Monday 02-09-2024 to Friday 20-09-2024

ACADEMIC CALENDAR OF THE POSTGRADUATE PROGRAM "TEXTS AND CULTURE" FOR THE ACADEMIC YEAR 2023-2024

Beginning of the academic year 2023-2024: Monday, 16 October 2023

FALL SEMESTER

Teaching Period

From Monday 16-10-2023 to Friday 22-12-2023 and from Monday 08-01-2024 to Friday 09-02-2024

Examination Period

From Monday 12-02-2024 to Thursday 29-02-2024

Public Holidays

Saturday 28-10-2023 (National Day)

Friday 17-11-2023 (Anniversary of Polytechnic Uprising)

Saturday 06-01-2024 (Epiphany)

Christmas and New Year's Break

From Saturday 23-12-2023 to Saturday 06-01-2024

SPRING SEMESTER

Teaching Period

From Friday 01-03-2024 to Friday 26-04-2024 and

from Monday 13-05-2024 to Friday 14-06-2024

Examination Period

From Monday 17-06-2024 to Friday 05-07-2024

Public Holidays

From Friday 15-03-2024 to Monday 18-03-2024

Monday 25-03-2024 (National Day)

Wednesday 01-05-2024 (May Day)

Monday 24-06-2024 (Pentecost)

Easter Break

From Monday 29-04-2024 to Friday 10-05-2024

Local Holidays

Tuesday 14-05-2024 (Liberation of the city of Komotini)

Summer Break

From Saturday 06-07-2024 to Saturday 31-08-2024

Retake Examination Period for Both Semesters

From Monday 02-09-2024 to Friday 13-09-2024

STRUCTURE AND COMPOSITION OF THE P.P. "TEXTS AND CULTURE"

GENERAL

DEPARTMENT OF GREEK LITERATURE

President

Professor Grigorios Papagiannis Tel: 25310-39914

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The President's term of office expires on August 31, 2024.

Deputy President

Professor Georgios Tsomis Tel: 25310-39951

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The Deputy President's term of office expires on August 31, 2024.

Director of the P.P. "Texts and Culture"

Professor Grigorios Papagiannis Tel: 25310-39914

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Coordinating Committee of the P.P. "Texts and Culture"

Professor Flora Manakidou for Ancient Greek Philology

Assistant Professor Georgios Paraskeviotis for Latin Philology

Assistant Professor Maria Konstantinidou for Byzantine Philology

Professor Nikolaos Mavrelos for Modern Greek Philology

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THE POSTGRADUATE PROGRAM OF THE DEPARTMENT OF GREEK LITERATURE "TEXTS AND CULTURE"

INTRODUCTION

The Postgraduate Program of the Department of Greek Philology, titled "Texts and Culture," falls under the second cycle of university studies. The Program, referred to as P.P. "Texts and Culture," comprises three specialisations: 1. Classical Philology, 2. Byzantine Philology - Palaeography, and 3. Modern Greek Philology, totalling ninety (90) credit units (ECTS) with a minimum duration of three (3) academic semesters. The program concludes with the award of a Postgraduate Degree in the field of Philology, at level seven (7) of the National and European Qualifications Framework, in accordance with article 47 of Law 4763/2020.

The Postgraduate Program is organised and operated by the Department of Greek Philology of the School of Classics and Humanities at Democritus University, which became administratively autonomous in 2008 and has been offering first cycle studies since the academic year 1995-1996.

PURPOSE OF THE POSTGRADUATE PROGRAM "TEXTS AND CULTURE"

The P.P. "Texts and Culture" of the Department of Greek Literature is part of the strategic planning of DUTH. It is academically coherent and aims both at providing literary education at a postgraduate level and at developing specialised scholarly research. Specifically, in the context of the second cycle of studies the Program aims: a) to broaden the knowledge of postgraduate students and to enhance their expertise on the fundamental and specialised disciplines of philology, and b) to prepare students for doctoral studies. The Program also purports to support Classical, Byzantine and Modern Greek Studies, as well as to address the need for qualified scholars in the public and private sectors, both in Greece and abroad.

CATEGORIES OF CANDIDATES ADMITTED IN THE P.P. "TEXTS AND CULTURE"

The P.P. accepts graduates with a degree from departments of "Philology", "History", "Philosophy", "History and Archaeology", "History and Ethnology", "History, Archaeology and Social Anthropology", "History, Archaeology and Management of Cultural Heritage", "Theology", "Social Theology", "Pastoral and Social Theology", "Philosophy, Pedagogy and Psychology", "Philosophy and Pedagogy", "Philosophical and Social Studies", "Theatrical Studies", "Theatre" and the Departments of Primary Education of Greek H.E.I.s or of equivalent institutions abroad.

The administrative staff in charge checks whether a foreign institution awarding a qualification belongs to the National Register of Recognised Institutions of Foreign Countries and whether the type of this qualification belongs to the National Register of Types of Degree Titles of Recognised Institutions posted on the website of the D.O.A.T.A.P.

Staff of the categories Specialised Scientific Personnel (E.E.P.), Laboratory Teaching Staff (E.D.I.P.), and Specialised Technical Laboratory Staff (E.T.E.P.) can enrol as additional students, limited to one per academic year, if they serve in the relevant department, and their degree and work align with the subject of the P.P. program.

International students are admitted to the Program following an interview by the Admissions Committee for assessment of their Greek language skills or upon presentation of a Greek language proficiency certificate. The above provision concerns postgraduate students who have not completed secondary education in Greece or in a Greek-speaking school abroad.

ADMISSION CRITERIA - SELECTION PROCESS FOR STUDENTS IN THE P.P. "TEXTS AND CULTURE"

The maximum number of admissions per year is 30 students. These students are distributed among the three specialisations as follows: 10 in Classical Philology, 10 in Byzantine Philology - Palaeography and 10 in Modern Greek Philology. If all 10 places in one specialisation are not filled, the remaining places can be transferred to the other specialisations. The minimum number of admitted students is set at five (5).

CRITERIA AND SELECTION PROCEDURE FOR ADMISSION

I. CALL FOR EXPRESSION OF INTEREST

The Department, no later than May 15, issues a call for expression of interest, announcing available places for graduates to the P.P.

The call specifies the admission requirements, the categories of graduates and the number of applicants, the admission procedure, the selection criteria, etc., the deadlines for submitting applications and the supporting documents required. Written language tests are held in the first week of September.

Applications together with the necessary supporting documents are submitted to the Department's Administration Office as specified in the relevant notice.

Candidates may apply only to one specialisation.

II. ADMISSIONS COMMITTEE

The selection of applicants to the P.P. is carried out by a three-member committee consisting of the Department's faculty members involved in postgraduate teaching, which is formed by decision of the Department Assembly.

III. CONDITIONS AND CRITERIA

The requirements for candidates and the selection criteria are specific, quantitative and/or qualitative, and are announced in the call for applications.

The selection criteria include (in brackets the percentile weightage of the assessment):

- 1. First degree overall GPA of 6 or above (up to 10%). In the case of two degrees, the average of the two degrees will be considered if both degrees are submitted and if both fall within the categories referred to in Article 6.
- 2. The grades of those undergraduate courses that fall within the specialisation to which the candidate is applying. The sum of these grades is divided by six (up to 30%).
- 3. Any research and/or writing activity (authoring and publication of scholarly articles (2%), composition and publication of essays (2%), authoring and publication of scholarly books (2%), Master's thesis related to the subject of the candidate's chosen specialisation (2%), participation in research projects (2%)) (up to 10%).
- 4. Knowledge of a foreign language (English or French or German) at least at level B2 (15%) for foreign candidates, knowledge of a foreign language (English or French or German) and additional knowledge of Greek is required. Proof of language proficiency may in one of the following ways:
 - a. State Certificate under law 2740/1999, as replaced by par. 27.GR. 3149/2003 or equivalent official Language Certificates (those recognised by the ASEP see https://www.asep.gr/guide/1E 2020/englishproof.html https://www.asep.gr/guide/1E 2020/frenchproof.html
 https://www.asep.gr/guide/1E 2020/germanproof.html).
 - b. Degree in Foreign Language and Literature or Degree in Translation and Interpretation of Foreign Languages from a Greek or equivalent institution from abroad,
 - c. Degree, undergraduate or postgraduate diploma, or doctoral degree from any recognised Higher Education Institution abroad.

d. A diploma equivalent to that of Greek Secondary Education schools, if obtained after at least six years of regular study abroad.

Foreign language teaching licence does not prove knowledge of a foreign language (Decree 347/2003). Candidates who hold the relevant licence must provide a certified copy and an exact translation of the diploma under which the foreign language teaching qualification was issued.

In the absence of equivalent qualification (at least B2 level), knowledge of the foreign language is certified through a written examination, which is conducted under the responsibility of the Admission Selection Committee. The minimum pass mark for foreign languages is five (5) out of a scale of zero (0) to ten (10). Written language tests are held in the first week of September.

Submitting a language proficiency degree or passing the foreign language (English, French, or German) is a prerequisite for participating in the oral interview.

- 5. Oral interview (up to 30%). One of the main purposes of the interview is to assess the candidates' literary and language skills.
- 6. A letter of recommendation (5%) from a faculty member or a researcher from a Research Centre (of article 13 A of Law No. 4310/2014 [A´ 258], including the Research Centres of the Academy of Athens), whose field of expertise is in line with the specialisation of the P.P. in which the candidate wishes to be admitted.

The minimum pass mark for the admission to the P.P. "Texts and Culture" is 50% of the maximum points.

IV. SELECTION PROCEDURE

Interested parties must submit their files within the deadlines set out in the relevant call for expressions of interest.

Candidates are advised to check the instructions for each criterion carefully to ensure that their application file is complete by the closing date.

The selection procedure is as follows:

- 1. A complete list of all applicants is initially compiled by the administration officer of the P.P.
- 2. The Admissions Committee:
 - i. rejects candidates who do not meet the formal criteria,
 - ii. conducts foreign language examinations if candidates do not present proof of language proficiency,
 - iii. invites to an interview those candidates who meet the formal criteria after the foreign language examination has been held,
 - iv. prepare the final selection list by arranging candidates in order of their scores based on the marks obtained.
- 3. The final list of successful candidates shall be approved by the Assembly of the Department. It is published in accordance with the provisions on personal data protection on the website of the Department (https://helit.duth.gr/) and the P.P. (https://texts.helit.duth.gr/) and in the announcements section of the Department.

In the event of a tie for the last place on the admissions list, all those who tie are admitted.

Successful candidates, after being informed by the administration officer, are called to respond in writing within a five-day period from the publication of the final list of successful candidates, whether they accept their enrolment in the P.P. and its terms. Failure to respond within the above deadline is considered a decline to accept, and the administration officer of the P.P. program informs the next candidate on the list.

V. ENROLMENT IN THE P.P.

The administration officer of the P.P. announces the duration of the registration period and the required documents.

For their enrolment, successful candidates must appear in person at the Administration Office, enrol by mail, or submit electronically the relevant documents. Registration is considered complete when all the required documents have been submitted.

The positions of successful candidates who do not enrol promptly are filled by other successful candidates from the supplementary list based on their ranking.

BODIES RESPONSIBLE FOR THE P.P. "TEXTS AND CULTURE"

The bodies responsible for the operation of the Postgraduate Program "Texts and Culture" are the Assembly of the Department of Greek Philology and the Coordination Committee of the Postgraduate Program "Texts and Culture".

The Assembly of the Department has the following responsibilities:

- a. forms committees for the evaluation of applications from prospective postgraduate students and approves their enrolment in the program,
- b. assigns teaching duties to the instructors of the P.P.,
- c. proposes to the Senate the amendment of the Decision to establish the P.P., as well as the extension of its duration,
- d. forms examination committees for the assessment of students' dissertations and appoints supervisors,
- e. declares the successful completion of the course, and grants permission to award the P.P. degree,
- f. approves the annual report of the P.P., following the recommendation of the Coordinating Committee.
- g. Exercise any other power provided for by the provisions of Chapter 9 of the Law. 4957/2022.

By decision of the Assembly of the Department, the responsibilities of a) and d) may be delegated to the Coordinating Committee of the P.P.

The Coordinating Committee (C.C.) consists of the Director of the P.P. and four (4) members of the Department's Faculty (D.E.P.), who have an area of expertise relevant to that of the P.P. and undertake teaching work in the P.P. The members of the C.C. are appointed by decision of the Assembly of the Department.

The C.C. is responsible for monitoring and coordinating the operation of the program, and in particular for:

- a. drafting the initial annual budget of the P.P. and its amendments, if the P.P. has resources according to Article 84, and recommends its approval to the Research Committee of the Special Account for Research Funds (ELKE),
- b. drafting the annual report of the program and recommends its approval to the Assembly of the Department,
- c. approving the expenditure of the P.P.,
- d. approving the award of scholarships, both remunerative and non-remunerative, in accordance with the decision establishing the P.P. program and the regulations of postgraduate and doctoral studies,
- e. proposing to the Assembly of the Department the distribution of teaching duties, as well as the assignment of teaching work to staff under the categories of Article 83,
- f. recommending to the Assembly of the Department to extend invitations to Visiting Professors to cover the teaching needs of the program,
- g. drafting a plan for modifying the curriculum, which is submitted for approval to the Assembly of the Department,
- h. proposing to the Assembly of the Department the redistribution of courses between academic semesters, as well as issues related to the qualitative enhancement of the study program.

Emeritus Professors of the Department or of the collaborating Departments may participate in the C.C., if they provide teaching services to the P.P.

The **Director of the P.P.** is a member of the Faculty, preferably of the rank of Professor or Associate Professor, and is appointed by decision of the Department's Assembly for a two-year term, renewable without limitation.

The Director of the P.P. has the following responsibilities:

- a. to preside over the C.C, prepare the agenda and convene its meetings,
- b. to propose issues concerning the organisation and operation of the P.P. to the Assembly of the Department,
- c. to propose to the C.C. and the other bodies of the P.P. and the H.E.I. issues related to the effective operation of the P.P.,
- d. to act as the Scientific Supervisor of the program and exercises the corresponding responsibilities,
- e. to monitor the implementation of the decisions of the institutions of the P.P. and the Internal Regulations of Postgraduate and Doctoral Programs, as well as overseeing the P.P. budget implementation,
- f. tp exercise any other competence, specified in the Decision establishing the P.P.

At the end of the term of the C.C., under the responsibility of the outgoing Director, an analytical report of the research and educational work of the P.P, as well as of its other activities, is prepared. The goal is to upgrade the studies, better utilise human resources, optimise existing infrastructure, and socially benefit from the available resources of the P.P. The report is submitted to the respective Department to which the P.P. belongs.

The P.P. maintains a website in Greek and English, as well as a subsection in the "Postgraduate Studies" section of the Department of Greek Philology website. The official website (https://texts.helit.duth.gr/) is regularly updated and contains all the information and announcements of the Program, serving as the official information space for postgraduate students.

STAFF

TEACHING AND RESEARCH STAFF (D.O.P.)

PROFESSORS

Full name	Academic Subject	Phone	Email
Grace Ioannidou	Ancient Greek Philology with emphasis on Papyrology	25310-39936	gioannid@helit.duth.gr gioann@otenet.gr
Flora Manakidou	Ancient Greek Philology	25310-39953	fmanakid@helit.duth.gr
Nikolaos Mavrelos	Modern Greek Philology	25310-39945	nmavrelo@helit.duth.gr nikosmavrelos@yahoo.gr
Grigorios Papagiannis	Byzantine Philology	25310-39914	gpapagia@helit.duth.gr
Maria Tziatzi	Byzantine Philology	25310-39942	mtziatzi@helit.duth.gr mtziatzi@yahoo.com
George P. Tsomis	Ancient Greek Philology	25310-39951	gtsomis@helit.duth.gr

ASSOCIATE PROFESSORS

Full name	Academic Subject	Phone	Email
Sofia Voulgari	Modern Greek Philology	25310-39944	voulgari@helit.duth.gr
Charilaos N. Michalopoulos	Latin Philology	25310-39952	chmichal@helit.duth.gr
Stamatios Bouses	Ancient Greek Philology-Papyrology	25310-39943	sbouses@helit.duth.gr
Smaro Nikolaidou-Arabatzi	Ancient Greek Philology	25310-39948	snikola@helit.duth.gr nikolaidousmaro@yahoo.gr
John Deligiannis	Latin Philology	25310-39956	inteligi@helit.duth.gr

ASSISTANT PROFESSORS

Full name	Academic Subject	Phone	Email
Persia Apostoli	Modern Greek Philology		peaposto@helit.duth.gr
Konstantinos Danopoulos	Modern Greek Philology	25310-39947	kdanopou@helit.duth.gr
Maria Konstantinidou	Early Byzantine Philology	25310-39943	mkonst@helit.duth.gr
Anna Mastrogianni	Latin Philology	25310-39925	amastrog@helit.duth.gr
George Paraskeviotis	Latin Philology	25310-39941	gparaske@helit.duth.gr
Raimondo Tocci	Byzantine Philology	25310-39949	rtocci@helit.duth.gr

LABORATORY TEACHING PERSONNEL (E.D.I.P.)

- loannis Kioridis, E.D.I.P.: Comparative Literature Tel: 25310-39950 | Email: ikioridi@helit.duth.gr
- Anastasia Nikolaou, E.D.I.P.: Byzantine Philology
 Tel: 25310-39946 | Email: anikolao@helit.duth.gr
- Dimitrios Papanikolaou, E.D.I.P.: Ancient Greek Philology Tel: 25310-39923 | Email: dpapanik@helit.duth.gr
- Anastasia Tsapanidou, E.D.I.P.: Modern Greek Philology
 Tel: 25310-39946 and 25310-39920 | Email: atsapani@helit.duth.gr

SPECIALIST TECHNICAL LABORATORY PERSONNEL (E.T.E.P.)

- Paschalis Katsikas, Librarian,
 - Tel: 25310-39933 | Email: pkatsika@helit.duth.gr
- Angelos Sismanis, Electrical Engineer & Computer Engineer,
 - Tel: 25310-39916 | Email: asismani@helit.duth.gr
- Arilia Spartali, Philologist,
 - Tel: 25310-39933 | Email: aspartal@helit.duth.gr

STUDENTS RIGHTS, BENEFITS, RESOURCES AND SERVICES

Postgraduate students have access to all the rights, benefits and facilities provided for students of the first cycle of studies (Undergraduate Program of Studies) except for the right to free textbooks.

ADMINISTRATION OFFICE OF THE P.P. "TEXTS AND CULTURE"

Secretary of the P.P. "Texts and Culture" | Tel: 25310-39906

The Administration Office of the P.P. "Texts and Culture" is responsible for the administrative support to the students. It is open to the students every weekday 11.00-13.00. For the smooth and efficient operation of the office, certificates and transcripts are only issued following an online application through the platform Universis or at the K.E.P.s. The above certificates are only issued to directly concerned individuals (Law 2472/97 "Personal Data Protection Authority").

The student identification card (student academic ID, also known as a pass) is issued once, shortly after enrolment in the P.P. For second cycle students (P.P.) the student academic identity card is valid for the duration of their studies, according to the indicative curriculum. To obtain an academic student ID, students must submit their application online at https://academicid.minedu.gov.gr/. Once the application has been approved, students can collect their student ID from a specific delivery point, selected upon submission of their application. The primary document confirming the status of a postgraduate student is the student ID card. In case of loss, a declaration of loss or theft from the Greek Police must be submitted to the administration office. In all cases where a student requests the issuance of certificates or confirmations from the administration office, they must present their student ID. Additionally, they must present it during exams, and know their student registry number, which must always accompany their name (e.g., on exam papers, semester assignments, master's thesis, and applications for the issuance of certificates)

Contact Information:

Tel: 25310-39906 | Email: evlachou@affil.duth.gr

Address:

Postgraduate Program "Texts and Culture", Department of Greek Philology, Democritus University of Thrace, University Campus, 69100, Komotini.

ACADEMIC ADVISORS OF THE P.P. "TEXTS AND CULTURE"

At the beginning of each semester, the Administration Office of the P.P. "Texts and Culture" announces on the P.P. website the Academic Advisors (along with contact details and office hours for meetings) who have been appointed for each student and for those who have completed the courses but have not yet graduated from the P.P.

PURPOSE OF THE INSTITUTION

The role of the Academic Advisor is to assist and advise students towards completing their studies and achieving their individual goals in the most reasonable and efficient way and, as far as possible, to suggest solutions to issues that arise and may prevent the successful completion of their studies.

Students may discuss with the Academic Advisor any aspects of their academic life, as well as other issues (e.g. family, psychological, financial, health) that may affect their studies. Guidance and advice offered by the Academic Advisor is not binding and does not necessarily resolve all issues.

APPOINTMENT OF AN ACADEMIC ADVISOR

The Coordinating Committee, upon proposal of the Director, assigns the role of Academic Advisor to faculty members and other teaching staff. The Academic Advisor monitors and supports each student throughout their studies as well as students who have completed the courses but have not yet graduated from the P.P. Academic Advisors must be members of the Faculty and teaching staff of the department.

WORK AND DUTIES OF THE ACADEMIC ADVISOR FOR STUDIES

Maintaining a student record

During the first meeting, the Academic Advisor for Studies completes a form with the student's personal information (name, registration number, address, contact details). The form may include any additional information that the student wishes to provide (e.g., learning differences, etc.). The file of each student is treated as a confidential document, the safeguarding and responsibility of which lies exclusively with the academic advisor or their deputy.

Advisory Role

The Academic Advisor collaborates with the Coordinating Committee of the P.P. as well as with the teaching and the administrative staff of the P.P. in order to address issues that arise while performing their duties. The role of the Academic Advisor is to inform, guide, and advise students during their studies in the P.P.

Among other duties, the Student Advisor:

- Supports and facilitates the students' transition from undergraduate to postgraduate studies.
- Guides them through the overall operation and organisation of the P.P. and the available facilities (classrooms, libraries, laboratory structures, participation in laboratories and research projects).
- Provides information on course content, advises them on study methods to assist them to understand and successfully complete courses that they find challenging, and encourages participation in workshops by teaching staff of the P.P. or other faculty members.
- Advises on possible academic directions of their thesis, to align with the students' personal interests, further goals, skills and abilities, and ensuring that completion within a reasonable and desirable timeframe is feasible.
- Discusses issues that may obstruct their studies, such as examinations, lecturers, the administrative staff of the P.P. or any other.
- Provides information on progressing to doctoral studies in the Department or in another Higher Education Institution in Greece or abroad.
- Discusses employment prospects.
- Provides information on the services offered by the Department to its students in support of their studies (e.g. Practical Training, library, software, etc.).

The Academic Advisor decides whether an issue should be referred to the Coordinating Committee. Such issues with teaching or administrative staff of the P.P., as well as other concerns that may hinder the completion of studies, are encouraged to be communicated (at the student's request) by the Academic Advisor to the Coordinating Committee. In addition, the Academic Advisor, if he/she wishes, may prepare a report to the Coordinating Committee, highlighting problems, shortcomings or oversights that may create difficulties for students and suggesting measures to address them. The Coordinating Committee of the P.P. should cooperate and support the Academic Advisor in their work and discuss their comments, suggestions, recommendations, and requests.

Communication with the Academic Advisor for Studies

Upon their appointment the Academic Advisor invites the students for whom they have been appointed to a private meeting and sets a fixed weekly or fortnightly meeting and communication time and day to discuss their academic progress and support their personal and professional development. Additionally, the Advisor remains available for further meetings with students upon arrangement. Meetings with the Academic Advisor and the students of the P.P. are scheduled at mutually agreed times and dates, both on a regular weekly or biweekly basis and on other dates and times according to the needs of the students. The process of supporting and advising the students may be carried out through all possible means of communication.

Termination of collaboration - Change of Academic Advisor

In exceptional cases of objective inability to perform supervisory duties or for other valid reason, it is possible to replace the Student Advisor upon request. The Coordinating Committee of the P.P. assigns to the student another member of the P.P. faculty. In exceptional cases and following a documented request by the student

and review by the Coordinating Committee, a new Academic Advisor may be appointed. Such requests are considered on a case-by-case basis.

CATERING

Under certain conditions, free meals are provided to the students of the Postgraduate Program "Texts and Culture" at the Restaurant in the Old Law School Building, in Komotini. Information regarding the categories of students entitled to free meals as well as the required documents and application dates are provided by the Student Welfare Office in Komotini. Three (3) meals per day are available: breakfast, lunch and dinner.

HEALTH CARE

Uninsured undergraduate and postgraduate students, as well as doctoral candidates, who have no other medical and hospital care, are entitled, according to the circular of the Ministry of Education, Research and Religious Affairs, to full medical and hospital care in the National Health System (E.S.Y.) with coverage of the relevant costs by the National Organisation for the Provision of Health Services (E.O.P.Y.Y.).

ISSUAING OF THE EUROPEAN HEALTH INSURANCE CARD

The issuing of the European Health Insurance Card (EHIC) for uninsured undergraduate and postgraduate students, as well as doctoral candidates travelling to European Union countries, as well as the coverage of any resulting expenses, is carried out by the services of the Democritus University of Thrace, under the terms and conditions in force.

TRANSPORTATION

Buses of the Komotini Urban Bus Company transport students for a fee to and from the University Campus of Komotini, where the facilities of the Department of Greek Literature are located. For the academic year 2023-2024 the fare is 0,60 Euro.

EMERGENCY LINE 11314

In April 2018, the administration of DUTH implemented a new service, as part of its efforts for better and more effective response to any emergency incidents that may arise in the university spaces. This service involves an "EMERGENCY LINE 11314," which can be activated by dialling the five-digit phone number 11314 from any phone. Such a call can be made by anyone wishing to report an emergency incident within the university campuses and is in the Thrace region. Depending on the geographical location of the caller, the corresponding recipient of the line will be activated. This is a 24-hour emergency management service for incidents reported by identified callers (not anonymously) and involving members of the university community, including academic staff, administrative staff, and students. This service only responds to urgent incidents requiring immediate attention.

ACCESS TO TEACHING FACILITIES AND EXAMINATION METHODS FOR POSTGRADUATE STUDENTS WITH SPECIAL NEEDS

The Department is obliged to ensure, through appropriate structures (ramps, etc.) for disabled students, access to teaching facilities, the Library, the Laboratories and the Administration Office. Examinations for postgraduate students with dyslexia are oral. For postgraduate students with disabilities or other special educational needs the method of examination is adjusted appropriately to facilitate them as much as possible for them.

LIAISON/CAREER DEVELOPMENT OFFICE (HTTPS://CAREER.DUTH.GR/PORTAL/)

The Career Development Office of the Democritus University of Thrace was established in 1997 as part of the Operational Program for Education and Initial Vocational Training (E.P.E.A.E.K.), with the aim of serving as an information centre for students, both undergraduate and postgraduate, as well as graduates of DUTH. It aspires to become a connecting link between the University and the Productive Community.

DIGITAL SERVICES

All members of the Democritus University of Thrace are provided with a series of digital services aiming to enhance and expedite their service experience. More information regarding the e-services can be found here.

LIBRARY OF THE DEPARTMENT OF GREEK LITERATURE "ARISTARCHUS THE SAMOTHRACIAN"

The Library of the Department of Greek Philology, named "Aristarchus the Samothracian," has been in operation since 1997. It houses more than 36,500 volumes (approximately 28,500 books and 8,000 periodicals), a number that increases each year through acquisitions and donations. The donation from Professor Panagiotis Moullas (†) contributed over two thousand eight hundred volumes of monographs and journals, while the donation from the University of Leeds added almost one thousand five hundred volumes. The donation from Anna Anastasiadi-Symeonidi and Charalambos Symeonidis (†) played a significant role in enriching the linguistic collection, and the integration of the donation from the Library of Kalliopi-Antea Frantzi, as well as from Professor Athanasios Kampylis (†), is currently underway.

As it serves the entirety of the academic subjects covered in the Department's curriculum, its collection extends across various thematic sections, with materials distributed in the following categories:

- Reference material (dictionaries and encyclopaedias)
- Ancient Greek philology (texts and secondary bibliography)
- Latin philology (texts and secondary literature)
- Byzantine philology (texts and secondary bibliography)
- Modern Greek philology (texts and secondary bibliography)
- Ancient, Byzantine and modern history
- Linguistics
- Theology
- Mythology
- Education
- Foreign literature
- Prehistoric, classical and Byzantine archaeology
- Art history
- Philosophy
- Psychology

The organisation of the collection according to the Library of Congress classification system, which is used across the University, is in progress. Electronic searches for book and other material as well as articles from international electronic databases may be performed at http://www.lib.duth.gr, the link of the Central Library of the University.

Specifically for the books in the Library of the Department of Greek Philology, catalogues of all the books, as well as catalogues with titles of individual categories, are posted on the Department's website (https://helit.duth.gr/, within the section on the Library). Seminars on the use of the Library are conducted in November each year, both for first-year undergraduate and postgraduate students and for any other interested parties.

The Library has 268 titles of Greek-language and 122 titles of foreign-language journals. Additionally, one can find printed copies of postgraduate theses and doctoral dissertations produced in the Department of Greek Philology, as well as in other Departments or Institutions. The collection also includes many reprints, the processing and classification of which have been done in collaboration with the Laboratory for Research in Modern Greek and Comparative Literature. Collective volumes of modern Greek philology have been annotated in collaboration with the same Laboratory.

The Library of the Department of Greek Philology houses three closed collections donated by Professors Panagiotis Moullas and Nikolaos Livadaras, as well as by the Curator of Antiquities Georgios Dondas. These collections are hosted in three separate rooms, and visitors must be escorted by authorised staff.

The Library is open to teaching staff, students, and anyone interested. It has a reading room with 50 seats and 12 computers with internet access. It operates as a lending library for students and academic staff, following the existing regulations established and applicable to the Central Library of the University.

Opening hours

The Library is open to the public from Monday to Friday, according to the following schedule:

Monday: 8 a.m. - 5 p.m. Tuesday: 8 a.m. - 2 p.m. Wednesday: 8 a.m. - 6 p.m. Thursday: 8 a.m. - 6 p.m. Friday: 8 a.m. - 2 p.m.

Any changes in services, opening hours and the introduction of new online services will be announced on the Department's website.

Contact

Address: Library of the Department of Greek Philology, University Campus (Prokat B'), P.C. 69100 Komotini Tel: 25310-39933 | Email: literature@lib.duth.gr

Staff

Paschalis Katsikas, Librarian, Teaching and Research Staff (E.T.E.P.)
 Tel. & Fax: ext. 25310-39933, int. 74933

Email: pkatsika@helit.duth.gr

- Arilia Spartali, Philologist, Teaching and Research Staff (E.T.E.P.)

Tel. & Fax: ext. 25310-39933, int. 74933

E-mail: aspartal@helit.duth.gr

For further information, see the Department's website at https://helit.duth.gr/lib/βιβλιοθήκη-του-τμήματος/.

COMPUTER ROOM

The purpose of the Computer Room is to support the educational and research activities of the Department of Greek Philology, as well as to serve the broader objectives of the University as defined by its relevant collective bodies. These activities include:

- Students' writing of assignments within the framework of specific courses, or of undergraduate and postgraduate theses.
- Access to services provided by the University (Library, administrative services, etc.).
- Access to online academic resources.
- Teaching and conducting exercises as part of courses provided by the Department that require the use of computer equipment.
- Support for research activities carried out in the Department.
- Facilitating all kinds of electronic communication for the benefit of the Department's publicity.
- Conducting lectures and presentations that do not fall within the everyday educational activities of the Department.

The computer room is open to the public: Monday, Tuesday, Thursday, Friday from 10:00 to 15:00 and Wednesday from 10:00 to 16:00.

Computer Room Supervisor - Contact:

Angelos Sismanis

Tel: 25310-39916 | Email: asismani@helit.duth.gr

LABORATORIES

LABORATORY OF PAPYROLOGY-PALLAEOGRAPHY

Director: Associate Professor Stamatios Bousses

The Laboratory of Papyrology-Palaeography, which supports scholarly research in the fields of Papyrology and Palaeography, holds a collection of Greek papyri from the Hellenistic period, a collection that constitutes an important part of our cultural heritage.

The mission of the Laboratory of Papyrology-Palaeography of the Department of Greek Philology is:

- To provide teaching, at undergraduate and postgraduate level, for the Department of Greek Philology, as well as for other Departments of the Democritus University of Thrace in the scientific areas it covers.
- To develop research activities and conduct academic studies on topics related to its academic fields of interest.
- To organise scholarly lectures, workshops, seminars, conferences, and other academic events.
- To produce publications and editions.
- To invite recognised Greek and foreign scholars and other personages with a view to encourage academic progress and to assist in establishing the Laboratory as an academic entity in Greece and abroad.
- To collaborate regarding teaching and research with other academic institutions and research centres,
 Greek and foreign, whose scientific goals coincide, align, or complement those of the Laboratory of Papyrology-Palaeography in a spirit of reciprocity and collectivity.

LABORATORY OF LINGUISTICS SYNMORPHOSIS

Director: Professor Zoe Gavriilidou

The Linguistic Laboratory of Syntax, Morphology, Phonetics and Semantics SynMorPhosis (ΣυνΜόρΦωΣη) began informally at the beginning of the academic year 2010/11, while its founding Government Gazette issue was published in June 2015 (1055/5-6-2015 Vol.B). The Laboratory aims to promote linguistic research and the exchange of scientific perspectives:

- within the Faculty of Greek Philology of DUTh, both among faculty members and doctoral candidates and among undergraduate students,
- within the international scientific community.

The Laboratory supports linguistic courses, organises seminars and lectures by Greek and foreign linguists to educate doctoral candidates and students. Additionally, it conducts linguistically oriented activities (reading sessions, creative writing workshops, book presentations, etc.) in both Theoretical Linguistics (Lexicology) and Applied Linguistics (Language Learning Strategies, Lexicography). Moreover, it engages in intensive research activities [see Thales Project titled "Adaptation of the Scale Strategy Inventory For Language Learning (S.I.L.L) and Identification of the Language Learning Strategies Profile of Primary and Secondary Education, Muslim Students Learning Greek as a Second Language, and Investigation of the Strategies Used by Educators in Class," Budget €600,000, https://excellence.minedu.gov.gr/thales/en/thalesprojects/379335, E.S.P.A. Small Research Teams Project titled "Varieties of Greek as a Language of Cultural Heritage: Text Creation and Comparative Study," E.L.I.D.E.K. Project "Illustrated Dictionary of Physics for Schools — E.Le.Fy.S.: Creating Nodes of Research & Innovation for Scientific and Linguistic Literacy in Primary Education," www.elefys.gr, Erasmus+project "Reinventing Mainstream Classrooms," RE.MA.C., https://remacproject.eu, etc.]. As part of these

projects, undergraduate and postgraduate students, as well as doctoral or postdoctoral candidates specializing in Linguistics, undertake paid employed.

The Laboratory has signed a cooperation protocol with the Mediterranean Linguistics Laboratory of the Department of Mediterranean Studies at the University of the Aegean and recently with the Linguistics Laboratory of the Department of Linguistic and Intercultural Studies at the University of Thessaly. It also collaborates closely with the Centre for Greek Studies at the University of Chicago and the Centre for Byzantine, Modern Greek, and Cypriot Studies at the University of Granada. A significant collaboration is established with the Holy Archdiocese of America, within which members of the Laboratory co-authored a Comprehensive Study Program for the Teaching of Greek as a Language of Cultural Heritage (GLCH). Seminars were organised for educators teaching Greek as GLCH, as well as a Lifelong Learning Program titled 'Education and Certification in Teaching Greek as GLCH for educators in the diaspora.'

The Laboratory operates daily from 10:00 to 14:00, and for the academic year 2023-2024, it is supported by posted educators and prospective postdoctoral researchers Elina Chatzipapa and Emmanuel Koskinas, posted educator and Postdoctoral Researcher Chrysa Dourou, and posted Educator Eleni Dedoglou. It also involves external collaborators in research projects and volunteer undergraduate students.

Within the Laboratory's premises, there are four computers connected to the internet that students can use for assignments, information retrieval, etc. Additionally, there is a lending library of linguistic books with approximately 3,500 titles acquired through research programs.

Operating Regulations of the Laboratory of Linguistics SynMorphosis

- The Linguistics Laboratory according to a set schedule, which is determined at the beginning of each semester. On specific days and hours, students can seek advice, borrow books, or use computers for their linguistic assignments. The list of available books is posted on the Laboratory's website.
- The maximum loan period is three (3) days.
- Students are not allowed to borrow more than 3 book codes at a time. Return books previously on loan is a prerequisite for a new loan.
- When borrowing, students must bring their pass or ID card with them.
- The title, book code and the name, telephone number, address and pass number of the borrower are recorded on the loan form.
- Books must be returned in perfect condition. For any loss or destruction of the Laboratory's books, caused by the borrower, the borrower is obliged to compensate the Laboratory.
- Students can make use of the educational and other linguistic software installed on the Laboratory's computers.
- Before using USB drives on the Laboratory's computers, they are scanned for viruses.

Linguistics Laboratory - Contact

Tel: 25310-39932 | Web: https://synmorphose.gr/

RESEARCH WORKSHOP ON MODERN GREEK AND COMPARATIVE LITERATURE

Director: Professor Nikolaos Mavrelos

The Laboratory of Modern Greek and Comparative Philology was founded in June 2015 and was directed by Professor Vasiliki Kontogianni from the beginning of 2016 until the end of 2018. Since the beginning of 2019 its director is Professor Nikolaos Mavrelos.

According to its founding Decree (Government Gazette 1057, June 5, 2015), the Laboratory aims to:

- Address the educational needs of the Department of Philology at the Democritus University of Thrace at both undergraduate and postgraduate levels.
- Cover research activities.
- Organise scientific events, publications, invite scholars.
- Collaborate with research and academic institutions in Greece and abroad.
- Broaden students' horizons and provide experience in organizing publications, conferences, etc.

• Create infrastructure projects.

Within the framework of the Laboratory, three groups are operating since the academic year 2020-2021:

A. Research and Study Group of the Modern Greek Enlightenment from its early phase (end of the 17th c.) to the first half of the 19th c. (under the supervision of Prof. N. Mavrelos),

B. Comparative Literature Group (under the supervision of Prof. S. Voulgari),

C. Digitisation and archival research team (under the supervision of Assistant Professor K. Danopoulos).

The Laboratory is supported by the member of the E.D.I.P. of the Department, Dr. Ioannis Kioridis

LABORATORY OF BYZANTINE VERNACULAR LITERATURE AND POST-BYZANTINE/EARLY MODERN GREEK LITERATURE "HANS & NIKI EIDENEIER" (EIDENEIER LAB)

Director: Professor Maria Tziatzi

The Laboratory of Byzantine Vernacular Literature and Post-Byzantine/Early Modern Greek Literature "Hans & Niki Eideneier" (Eideneier Lab) was established in 2018 (G.G.G. of foundation: 3559/22-8-2018 vol. Decision of $\Delta\Pi\Theta/\Delta\Delta K/49790/5730$, Official Gazette of the renaming of the Lab and amendment of articles of its Rules of Procedure: 5004/31-12-2019 Vol. B and 2893/8-6-2022 Vol. B) and its main objectives are:

- 1. The support, promotion and encouragement of study and research in the fields of Byzantine Vernacular and Post-Byzantine/Early Modern Greek Literature (philological and linguistic research and studies, literary and other texts of Byzantine Vernacular and Post-Byzantine/Early Modern Greek Literature of the Hellenism under Francocracy and the Ottomans, as well as of the Hellenism of the diaspora).
- 2. Support, promote and encourage the study and research of Byzantine Vernacular and Post-Byzantine/Early Modern Greek Literature and any other scientific and cultural approach (historical, social, folklore, anthropological, philosophical, art history, etc.).
- 3. The coverage of the teaching and research needs of the Department of Greek Philology, as well as of the Departments of the School of Classical and Humanities Studies at DUTH, at undergraduate and postgraduate level, on topics that fall within the academic subjects treated by the Laboratory.

Among the specific objectives of the Laboratory are:

- Establishment of a dedicated Archive, as well as a physical and electronic library, dedicated to the academic subjects of the Laboratory, and the creation of a separate archival collection with the Archive of the Laboratory's major sponsor, Honorary Professor Dr. Hans Eideneier.
- Development of innovative research and teaching programs for undergraduate and postgraduate students and prospective doctoral candidates in topics falling within the scope of the Laboratory's activities
- Publication of periodic journals, research findings, conference proceedings, symposiua, and workshops, as well as independent studies dedicated to the academic subjects addressed by the Laboratory, produced within the framework of its scientific activities.
- Planning and execution of research programs and studies.
- Organisation of conferences, symposia, workshops, seminars, working meetings, lectures, training
 programs, educational programs, and other academic events on topics falling within the research
 areas of the Laboratory, as well as the invitation of Greek and foreign recognised scholars and other
 personages.

The Laboratory of Byzantine Demotic and Post-Byzantine/Early Modern Greek Literature "Hans & Niki Eideneier" operates according to a schedule, decided upon at the beginning of each semester.

GREEK POETRY AND ARTISTIC DISCOURSE LABORATORY (EPEL)

Director: Professor Flora Manakidou

The Laboratory of Greek Poetry and Artistic Discourse (EPEL) will serve the research and educational needs of the fields of Greek literature and other works by promoting the relevant subjects of ancient Greek poetry from the Homeric epics to Late Antiquity and the Greek artistic discourse, researching their continuity, influence

and reception in the subsequent periods of Greek and world literature. Indicative scientific directions: Greek poetic discourse in its synchronicity and diachronicity; poetic art—practice and theory; reception and relation of Greek poetry with other literatures; ancient drama as a performing art; performativity of the artistic discourse in theory and practice; rhetorical art and communication; musical art and discourse; digital applications; ethnomusicology; revival of ancient Greek music; visual and audio diffusion of the artistic discourse through the other visual arts.

The aims of the Greek Poetry and Artistic Speech Workshop are:

- 1. Promotion of research and teaching (at all levels) in the research areas mentioned above.
- 2. Coverage at undergraduate and postgraduate level (including doctoral research) of the educational and research needs of the Department of Greek Philology on topics within the scientific fields of the laboratory.
- 3. Promotion of teaching and research collaborations between professors and researchers from related or complementary fields of expertise.
- 4. Activities of extroversion and cooperation in collaboration with academic institutions, institutes and research centres with relevant scientific subject and objectives, within the framework of collective work
- 5. Attracting research funding from national and international resources in the academic areas of the Laboratory's activity.
- 6. Conduct and promotion of relevant research in the academic fields of the laboratory's activity and publication of the results and the development of its research activities in international conferences and in recognised scientific journals.
- 7. Organisation of scientific workshops, lectures, seminars, symposia, conferences, and other related scientific events, as well as the conclusion of collaborations with internationally recognised scholars and institutions.
- 8. Cooperation with bodies of the broader public sector, local authorities, scientific, social, and professional bodies, international organisations, or associations, as well as with productive bodies of the private sector in the relevant scientific fields, in order to contribute to the joint exploration of solutions and proposals for addressing contemporary problems in the field of the laboratory.
- 9. Cooperation with relevant laboratories and institutions in Greece and abroad in relevant activities, with emphasis on research and the promotion of scientific activities.
- 10. Cooperation with scientific bodies and participation in scientific associations, forums, expert groups, and related activities.
- 11. The provision of services to third parties as described in Article 4 Provision of Laboratory Services to third parties.

DIALG

The Diachronic Interactive Lexicon for Greek (available at: http://dialg.helit.duth.gr/) is an application of digitised Greek lexicons, which allows the user to search for any Greek word in many dictionaries at the same time and "returns" (as search results) the relevant *entries in a* fully digitised form.

The original concept belongs to Professor Grigorios Papagiannis, who is also the Principal Investigator of the project. The design of the electronic application started at the Department of Greek Philology in 2007 with the main collaborator being the then student of the Department and now PhD candidate (at the Faculty of Theology of the Aristotle University of Thessaloniki) Nikolaos Siklafidis.

The database supporting DiaLG is constantly enriched with dictionaries, following their digitisation. To date, the material of more than ten dictionaries is fully available, some of which are particularly rare and hard to find. There are more than 1,600,000 lemmata of the Greek language.

The program, which is under the auspices of DUTH and the "Hans & Niki Eideneier" Lab, has no permanent funding. It has in the past received intermittent financial support from the regular budget of the Department, as well as from the sponsor of the Laboratory, Honorary Professor Dr. Hans Eideneier.

Undergraduate and postgraduate students can contribute to the DiaLG project on a voluntary basis, for which a certificate is issued. In the past, students have been involved in this project as part of their Practical Training. DiaLG has been presented at academic conferences, such as:

- Papagiannis Gregorios, Siklafidis Nikolaos, "DIALG today: capabilities and prospects," Panhellenic Conference on the Digitisation of Cultural Heritage, Euromed 2017, Volos, December 1-3, 2017.
 Publication in the Conference Proceedings: www.euromed2017.eu (2018), pp. 370-375.
- Papagiannis Gregorios, Siklafidis Nikolaos, "Lexicographical Project 'D.I-A.L.G.' Diachronic Interactive Lexicon of Greek," 22nd International Congress of Byzantine Studies, Sofia, August 22-27, 2011.
 Publication of the abstract of the presentation in the Conference Proceedings: Proceedings of the 22nd International Congress of Byzantine Studies. Sofia 2011, vol. III, p. 300.

ACADEMIC COLLOQUIA

The Department of Greek Philology organises three academic colloquia:

- 1. The Colloquium of the Department of Greek Philology,
- 2. the Colloquium of Linguistics, and
- 3. the Colloquium for Postgraduate Students, Doctoral Candidates and Postdoctoral Researchers.

The aim of the scientific Colloquium is the dissemination of results from research by faculty members of the Department, the exchange of academic opinions and the scholarly dialogue with members of the international academic community. This aims to uncover possibilities for interdisciplinary collaboration between teaching and research staff of the department and scholars from other universities, both within the country and abroad. The goal is to shape the research policy of the Department of Greek Philology and determine research priorities.

By attending and participating in these Colloquia, students of the P.P. "Texts and Culture" benefit in various ways, enhancing their knowledge and developing professional skills.

Students delve deeper into their scientific knowledge, acquiring additional specialised insights. Through their participation in scientific discussions, they strengthen their critical thinking and gain valuable experience for the enhancement of their research skills and academic development. Exposure to these academic meetings allows students to build networks with academics and professionals in their field.

Through active participation and presentations at the Colloquium of Postgraduate Students, PhD Candidates, and Postdoctoral Researchers, students gain experience in creating and delivering academic presentations, thereby enhancing their research skills. Participating in academic discussions provides students with the opportunity to develop critical thinking and analytical skills. They also have the opportunity, during the preparation of their postgraduate theses, to present their research proposals and receive feedback on their progress. Presenting papers allows for the creation of professional relationships and collaborative networks among participants, while their active involvement contributes to the development of their professional self-confidence.

EUROPEAN AND INTERNATIONAL MOBILITY FOR STUDIES AND TRAINEESHIPS UNDER THE ERASMUS+ PROGRAM

As part of the European Erasmus+ program, the students of the Department (undergraduate, postgraduate
or doctoral candidates) have the opportunity to carry out part of their studies in Departments of foreign
universities with which the Department collaborates, under a scholarship. Alternatively, they can engage in
an internship with an organisation (company, institution, NGO, university, etc.) related to their field of
study in one of the countries participating in the Erasmus+ program, receiving scholarships for practical
training.

- The Department fully recognises the modules completed by students at the Host Institution, based on the European Credit Transfer and Accumulation System (ECTS).
- The minimum duration of the mobility period is 3 months for studies and 2 months for placements, while the maximum duration, whether for studies or placements, is 12 months for each cycle of studies. The scholarship covers a substantial part of the costs of living abroad and amount of funding depends on the living cost in the host country.
- In contrast to the action concerning mobility for studying, there are no bilateral agreements specifying the destinations for internships. Instead, students themselves must seek a host organisation and ensure acceptance for the specific period they are interested in.
- Placements of students for internships in businesses support the development of students' professional skills. Therefore, the subject of the internship abroad should be relevant to their field of study at the Democritus University of Thrace (DUTH).
- The Erasmus+/Traineeships internship period abroad is fully recognised if there is such provision in the student's curriculum. If not, the internship period should be listed in the Diploma Supplement.
- For the mobility for studies action, our Department collaborates with the following 47 institutions in 15 countries abroad:

STUDENT MOBILITY TABLE FOR THE ACADEMIC YEAR 2023-2024

PARTNER UNIVERSITIES

I. ALBANIA (International Mobility, 1 place)

Host university	Collaborating Department	Positions students/months	Language of Instruction
1. Logos University	Faculty of Humanities and Language Communication	2x2	English
2. University of Tirana (For teachers only)	Faculty of Foreign Languages	-	English

II. AUSTRIA (3 places)

Host university	Collaborating Department	Positions students/months	Language of Instruction
1. University of Innsbruck	Institute for Languages and Literatures	2x5	German
2. University of Salzburg	Department of Classical Studies	1x5	German

III. BULGARIA (7 places)

Host university	Collaborating Department	Positions students/months	Language of Instruction
 Sofia University, St. Kliment Ohridski 	Department of Classical and	3x5	Bulgarian
	Hungarian Studies		

¹ This does apply to International Mobility.

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2. Plovdiv University	Department of Balkan Studies	2x5	Bulgarian
3. University of Veliko Turnovo	Department of Classical and Eastern Languages and Cultures	2x5	Bulgarian

IV. FRANCE (6 places)

Host university	Collaborating Department	Positions students/months	Language of Instruction
1. Université Paul Valéry Montpellier III	Langues et Cultures Étrangères et Régionales	2x5	French
2. Université Nice Sophia- Antipolis	Lettres, Arts et Sciences Humaines	2x5	French
3. Université Paris 13 - Paris Nord	Langues Étrangères Appliquées	1x5	French
4. the Institut National des Langues et Civilisations Orientales (INALCO)	-	1x5	French

V. GERMANY (16 places)

Host university	Collaborating Department	Positions students/months	Language of Instruction
1. Free University of Berlin	Institut für Griechische u. Lateinische Philologie	2x5	German
2. University of Freiburg	Institut für Griechische u. Lateinische Philologie	1x5	German
3. University of Hamburg	Institut für Griechische u. Lateinische Philologie	4x5	German
4. Philipps - University of Marburg	Seminar für Klassische Philologie	1x5	German
5. Ludwig-Maximilians- University of Munich	Institut für Byzantinistik und Neogräzistik Department II Griechische und Lateinische Philologie	2x5 2x5	German
6. University of Saarland	Institut für Klassische Philologie	2x5	German
7. University of Vechta	Fakultät für Geistes- und Kulturwissenschaften	2x5	German

VI. UNITED STATES OF AMERICA (International Mobility, 1 place)

Host university	Collaborating Department	Positions students/months	Language of Instruction
1. University of Chicago	Department of Linguistics	1x4	English

VII. SPAIN (10 places)

Host university	Collaborating Department	Positions students/months	Language of Instruction
1. Universitat Autónoma de Barcelona	Facolta de Ciencias de la Antiguedad	2x5	Spanish
2. Universidad del País Vasco	Departamento de Estudios Clasicos	2x5	Spanish
3. Universidad de Salamanca	Facolta de Filologia Clasica	2x10	Spanish
4. Universidad de Murcia	Departamento de Filologia Clasica	2x5	Spanish
5. Universidad de Granada	Departamento de Filologia Griega y Filologia Eslava	2x5	Spanish

VIII. ITALY (28 places)

Host university	Collaborating Department	Positions students/months	Language of Instruction
1. Università degli Studi della Basilicata	Dipartimento di Scienze Umane	4x5	Italian
2. Università di Catania	Dipartimento di Studi Archeologici, Filologici e Storici	3x5	Italian
3. Università degli Studi di Genova	Dipartimento di Archeologia e Filologia Classica	2x5	Italian
4. Università degli Studi di Milano	Dipartimento di Scienze dell'Antichità	1x5	Italian
5. Università degli Studi di Palermo	Dipartimento di Studi Greci, Latini e Musicali	2x5	Italian
6. Università degli Studi di Padova	Dipartimento di Scienze del Mondo Antico	1x5	Italian
7. Università degli Studi di Roma "Tor Vergata"	Dipartimento di Antichità e Tradizione Classica	2x5	Italian
8. Università degli Studi Roma Tre	Dipartimento di Studi Umanistici	2x5	Italian
9. Università Ca' Foscari di Venezia	Dipartimento di Scienze dell'Antiquità e del Vicino Oriente	2x5	Italian
10. Università degli Studi di Napoli Federico II	Dipartimento di Studi Umanistici	2x5	Italian
11. Università degli Studi di Bari Aldo Moro	Dipartimento di Studi Umanistici	3x5	Italian

12. Università degli Studi di Udine	Facolta di Lettere	2x5	Italian
13. Universita di Macerata	Dipartimento di Studi Umanistici	2x5	Italian

IX. CYPRUS (6 places)

Host university	Collaborating Department	Positions students/months	Language of Instruction
1. University of Cyprus	Department of Classical Studies	2x5	English
	2. Department of Byzantine and Modern Greek Studies	2x5	English
	3. Department of Education	2x5	English

X. POLAND (7 places)

Host university	Collaborating Department	Positions students/months	Language of Instruction
1. Adam Mickiewicz University in Poznań	Faculty of Modern Languages and Literatures	3x5	Polish - English
2. Wroclaw University	Institute of Classical, Meditteranean and Oriental Studies	2x5	Polish - English
3. State University of Applied Sciences in Konin	Faculty of Philology	2x5	Polish - English

XI. ROMANIA (2 places)

Host university	Collaborating Department	Positions students/months	Language of Instruction
1. University of Bucharest	Department of Classical and Modern Greek Philology	2x5	Romanian - Greek

XII. RUSSIA (International Mobility, 1 place)

Host university	Collaborating Department	Positions students/months	Language of Instruction
1. Lomonosov Moscow State University	Faculty of Philology	1x5	Russian - Greek

XII. SERBIA (2 places)

Host university	Collaborating Department	Positions students/months	Language of Instruction
1. University of Belgrade	Faculty of Philology	2x5	English

XIV. SLOVENIA (2 places)

Host university	Collaborating Department	Positions students/months	Language of Instruction
1. University of Ljubljana	Department of Classical Philology	2x5	Slovenian - Greek

XV. TURKEY (8 places)

Host university	Collaborating Department	Positions students/months	Language of Instruction
1. Istanbul University	Department of Latin Language and Literature	2x5	Turkish
	2. Department of Modern Greek Language and Literature	3x5	Turkish - Greek
2. Trakya University	Department of Greek Language	3x5	Turkish - Greek

There are no bilateral agreements for internships specifying destinations, but the students themselves must seek out the host organisation and ensure that they are accepted for their desired period of time.

Academic Head of the Program:

Anna Mastrogianni, Assistant Professor | Email: amastrog@helit.duth.gr

Further information regarding requirements for participation, both for studies and internships, host institutions, procedures, funding, forms, as well as practical information for incoming postgraduate students through mobility programs will soon be available on the relevant website of the University: http://erasmus.duth.gr

POSTGRADUATE STUDENTS OBLIGATIONS

Postgraduate students have the following obligations:

- To regularly attend the courses of the current curriculum of the P.P.
- To submit the required work within the specified deadlines.
- To submit to the Administration Officer, prior to the evaluation of their thesis, a declaration that the thesis is not a product of plagiarism, either in its entirety or in individual parts.
- To pay the tuition fees as set out in the present Regulations.
- To participate as invigilators in the examinations of the Undergraduate Program of Studies.
- To support the work of the teaching staff (e.g. tutorials or remedial teaching) in the Undergraduate Program of Studies.
- To attend examinations as scheduled.
- To respect and abide by the Regulations for Postgraduate Studies, the decisions of the bodies of the P.P., the Department of Greek Philology, and the University, as well as to adhere to academic ethics.

TUITION FEES

Postgraduate students are required to pay tuition fees.

The cost of tuition for the entire Program is set at one thousand five hundred (1,500) euros.

Fees may be paid in instalments. The first instalment of five hundred (500) euros is paid upon registration, whereas the subsequent two instalments are paid before the start of the 2nd and 3rd semesters, respectively, on dates specified by the Administration Office.

Students who qualify and opt for part-time study may pay the tuition fees in six instalments of two hundred fifty (250) euros each, as follows: the first instalment upon their registration and the other five instalments before the start of the 2nd, 3rd, 4th, 5th, and 6th semesters, on dates specified by the Administration Office.

Tuition fees are payable to the Special Account for Research Funds (ELKE) of the University, which is responsible for their management.

Postgraduate students must have settled all their financial obligations before proceeding to defend their Postgraduate Dissertation.

Exemption from tuition fees is possible according to current legislation.

Students are exempt from tuition fees, where stipulated, if their income (individual or family) does not exceed one hundred percent (100%) of the individual and seventy percent (70%) of the family national median equivalent income, based on the most recently published data by the Greek Statistical Authority. This exemption is granted for participation in only one Postgraduate Program.

In any case, exempted students should not exceed thirty percent (30%) of the total number of students admitted to the Postgraduate Program. If the beneficiaries exceed this percentage, they are selected in order of ranking, starting with those with the lowest income.

The Committee (established under case δ of paragraph 3 of article 31) considers the incomes of the last tax year, for which the tax settlement has been completed at the time of selection in the Postgraduate Program, according to the provisions of the Income Tax Code.

Application for exemption from tuition fees is submitted to the Department after the completion of the student selection process in the Postgraduate Program. Candidates' financial status in no case constitutes reason for non-selection in a Postgraduate Program.

Those who receive a scholarship from another source are not entitled to an exemption. Students exempted from tuition fees must sign a statement, stating that they do not receive a scholarship from another institution or foundation.

Violation of the provisions in paragraphs 1 to 3 of article 35 of Law 4485/2017 and the relevant provisions of the Postgraduate Studies Regulation by the bodies responsible for student selection constitutes a serious disciplinary offense, which incurs the disciplinary penalty of temporary or permanent dismissal, according to the provisions of Presidential Decree 160/2008 (A' 220).

SCHOLARSHIPS

Three (3) scholarships for outstanding academic performance, one for each specialisation, are awarded at the end of each cycle of the P.P. by decision of the Assembly of the Department.

Scholarships are awarded based on objective academic criteria, which are:

- a. Successful completion of all courses in the first two (2) semesters
- b. The average grade of the courses of the first two (2) semesters

The amount of each scholarship is set at five hundred (500) euros and is awarded to the top-performing student in each specialisation. The documents required, the procedure, and the obligations and rights of the recipients are determined by the Assembly of the Department. It is also possible to award bursaries for attending conferences, seminars, or summer schools to postgraduate students, following a decision by the Assembly of the Department.

Postgraduate students may have the opportunity to undertake paid work in the Department's Library (archiving materials, organizing books, book lending) or in any other work of scientific, teaching, or research content deemed necessary for their contribution.

POSTGRADUATE DEGREE

The title of the P.D. is a public document. Its form is determined by decision of the Senate and is signed by the Rector, the President of the Department and the Secretary of the Department or their legal deputies.

The graduate of the P.P. may be granted, before the award, a certificate that he/she has successfully completed the Program.

The Diploma of Postgraduate Studies is accompanied by a Diploma Supplement in Greek and in English, subject to the provisions of article 15 of Law No. 3374/2005 and Y.A. Φ5/89656/BE/13-8-2007 (B'1466), which is an explanatory document providing information on the nature, level, general educational framework, content and status of the studies that have been successfully completed and does not replace the official degree or the detailed course grades awarded by the institutions.

TEACHING STAFF

Teaching responsibilities of the Postgraduate Program are assigned, following a decision by the relevant body of the P.P., to the following categories of instructors:

- a. Faculty members, Special Teaching Staff (E.E.P.) and Laboratory Teaching Staff (E.D.I.P.) of the Department of Greek Philology,
- b. Emeriti Professors or retired faculty members of the Department,
- c. Designated teaching staff.

In case where the teaching staff of the above categories is insufficient, the Assembly of the Department may decide, by decision which includes the record of reasons:

- to assign teaching duties to faculty members of other Departments of the same HEI, or
- to invite faculty members from other universities or researchers from Research Centres according to article 13 A of law 4310/2014 (A' 258), including the Research Centres of the Academy of Athens.

In addition, the Department Assembly taking into account a proposal of the Director of the P.P., may issue a decision to invite distinguished scholars holding a professorship or researcher position at a University or Research Centre, artists, or scientists of prestige with specialised knowledge or relevant experience in the subject matter of the P.P., whether domestic or foreign.

In addition to the above, teaching of supplementary tutorials within the framework of P.P. courses may be assigned to teaching staff as well as to doctoral candidates of the Department or other related Departments of the Democritus University of Thrace or other Universities.

The Department Assembly and/or the Director of the P.P. are not obligated to assign teaching duties to all faculty members of the Department, nor are faculty members obligated to provide their services to the P.P. if they already fulfil their legally stipulated obligations by teaching in undergraduate programs of the institution.

In any case, the assignment of teaching for P.P. courses, seminars, and exercises is decided by the Department Assembly following a recommendation from the Coordinating Committee.

Dissertations may be supervised by teaching staff as specified in paragraph a) of section 1, provided they hold a doctoral degree.

DURATION OF STUDIES - PART-TIME STUDIES - SUSPENSION OF STUDIES

1. Duration of study

The normal duration of study in the P.P. program leading to the award of the Diploma of Postgraduate Studies is defined as a minimum of three (3) semesters, which includes the time for the preparation and submission of the dissertation. The time spent on the dissertation may not be less than three months.

End of enrolment in the program occurs with the completion of the writing and public presentation of the dissertation.

The maximum duration of a normal course of study is six (6) semesters. After three semesters, the student pays additional tuition fees, amounting to 500 euros for each additional semester of study, if he/she has not successfully completed the six required courses. If the student has not successfully submitted and supported their dissertation by the end of February of the third academic year of study, they are required to pay the prescribed tuition fees for each additional semester. At the end of the six semesters the student is automatically deregistered from the postgraduate program. In exceptional cases (such as serious medical or family reasons) and with specific justification, an additional semester (beyond the sixth) may be granted by the Assembly for the completion of the student's obligations.

2. Part-time attendance

Postgraduate students who are in employment are offered the option of part-time study, in accordance with paragraph g) of par. 4 of article 79 of Law No. 4957/2022 (A' 141), the duration of which may not exceed twice the minimum regular study period. To be eligible, they must be able to prove employment of at least 20 hours per week. In this case, applicants are required to provide a certificate from their employer stating that they have been employed:

- a. Whether they are employed part-time or full-time
- b. Their working hours

There is also provision for part-time attendance for non-working postgraduate students who are unable to meet the minimum requirements of the full-time program. Special, exceptionally serious cases, such as severe chronic illness, workload, serious family reasons, military service, and reasons of force majeure, are considered.

3. Suspension of studies

In exceptional cases, postgraduate students are granted, following submission of a relevant application which includes justification, a temporary suspension of studies, which may not exceed two (2) consecutive semesters. During the period of suspension, the postgraduate student shall lose his/her student status. The period of suspension shall not count towards the maximum period of regular study.

Upon his/her return to study, the student continues to be subject to the study status of the time of his/her registration as a postgraduate student.

Suspension shall be granted by decision of the Assembly, following a recommendation by the C.C.

4. Deletion/expulsion of postgraduate students

The Assembly of the Department decides on matters of re-examination of courses in outstanding subjects or deletion based on a proposal from the Coordinating Committee. The Committee determines the terms of re-examination and the reasons for deletion, incorporating them into the Postgraduate Studies Regulations

Reasons for deletion are:

- a. insufficient progress of the postgraduate student (documented by non-participation in the educational process, i.e. attendance, examinations and submission of assignments),
- b. failure to fulfil other obligations set out in the Regulations,
- c. conduct that violates academic ethics according to the applicable legislation and the Code of Ethics of the University, such as plagiarism, and
- d. a request from the postgraduate student themselves.

TERMS OF STUDYING

Upon registration, each student must take note of these Regulations and accept the rules of operation of the P.P. in writing and by signing. Acceptance of the Regulations is a basic prerequisite for the acquisition and maintenance of the status of a postgraduate student.

Postgraduate students are enrolled and participate in the Postgraduate Program under the terms and conditions provided.

Postgraduate students are required, upon the proposal of the Assembly, to assist with invigilation of examinations of undergraduate courses.

If the postgraduate student fails the examination of a course or courses three times and is considered not to have successfully completed the program, they are examined, at their request, by a three-member committee of Faculty teaching staff, of the same or a related field/subject as the course under examination and are appointed by the Assembly of the Department. The original examiner is excluded from the committee.

ORGANISATION, CONDUCT AND EVALUATION OF COURSES

P.P. classes run from October 15 to February 10 for the fall semester and from March 1 to June 10 for the spring semester. There are 13 weeks of classes scheduled. In case a course is not held on the instructor's responsibility, it must be compensated for within the next two weeks. Courses not held due to official holidays or on the responsibility of postgraduate students are not mandatory to compensate.

At the beginning of each semester, the teaching schedule is drafted and approved by the Department Assembly. The classes and seminars can take place either in the morning or in the afternoon and may also be scheduled on weekends or holidays. Each course is taught by one or more instructors. In the case of courses with more than one instructor, the Assembly appoints one instructor as the coordinator of the course.

For full-time students, course registration is done automatically by the Department's administrative staff at the beginning of each semester. Students who have not successfully completed the six required courses by the retake period in September of the first academic year, as well as part-time postgraduate students declare the courses they wish to attend to the Department's administration staff, no later than seven days before the start of the teaching period. The administration staff prepare the relevant documents before the start of the lectures and make them available to the instructors.

The evaluation of courses is done through final (or midterm) written or oral examinations, assignments, presentations, reports, a combination of the above, or any other method deemed appropriate by the instructor. The precise form of evaluation is determined by the instructor or instructors in relation to the nature of each course. The evaluation criteria for each course are announced at the beginning of the course by the instructor and are posted on eClass along with the course material.

For courses in which assessment is by means of exercises and/or a final written or oral examination, the following applies:

- 1. Fall semester courses are examined in February (1st examination) and September (2nd examination).
- 2. Spring semester courses are examined in June (1st examination) and September (2nd examination).

The following applies to courses in which an assignment is required:

For fall semester courses:

- 1. The topic for the assignment is given by the lecturer by mid-November at the latest and the student must hand in the project by February 28 (1st examination).
- 2. For the 2nd examination, the deadline for submission of the assignment is September 10.

For spring semester courses:

1. The topic for the assignment is given by the lecturer by the end of March at the latest and it must be submitted by June 30 (1st examination).

2. For the 2nd examination, the deadline for submission of the paper is September 10.

At the end of the examination, exercises, written essays and any other evidence of assessments are retained by the teacher.

There are three examination periods: 1st examination: February 11-28 2nd examination: June 11-30

3rd examination period: September 1-10

Teaching is conducted mandatorily by synchronous learning (i.e. in real time) and includes 13 three-hour lessons. Ninety-five percent (95%) of the 13 courses (i.e. 12 three-hour sessions) may be conducted by means of distance learning, depending on the needs of the lecturers or postgraduate students, but at least five percent (5%), i.e. 1 three-hour session, must be delivered face-to-face. Distance learning is conducted through the electronic applications provided by the University (see Annex 5. Report on the organisation of the distance learning process of the MSc "Texts and Culture").

Attendance of classes is compulsory and is monitored by the instructor. Up to two (2) absences (one justified and one unjustified) are allowed in each course. In case the number of absences is more than two (2) and the reasons for absence are serious (excluding professional obligations), then upon request of the postgraduate student, the case is examined by the Coordinating Committee of the P.P., which approves or rejects the request and recommends or not final approval to the Department Assembly. At the beginning of the semester, the Graduate School administration office prepares and delivers to each instructor the course attendance register. Student attendance is recorded by the instructor, who completes the attendance register and delivers it to the administration staff at the end of the semester.

If the required number of attendances is not reached, the student is considered to have failed the course.

Students who are absent from the final examination without justification or who do not hand in the specified assignments on time are given a mark of zero (0).

Submission deadlines are strictly observed. For serious and documented reasons, and only after individual consultation with the instructor, an extension of the assignment submission deadline is allowed for a period not exceeding fifteen days. In the case of late submission, the assignment is not counted in the final evaluation of the student.

Course grades are announced by March 31st for the fall semester, by July 20th for the spring semester, and by September 30th for the September retake examination.

The grading scale for evaluating the performance of postgraduate students is from zero (0) to ten (10):

Excellent: from eight and a half (8.50) to ten (10),

Very Good: from six and a half (6.50) to eight point forty-nine (8.49),

Good: from five (5) to six point forty-nine (6.49).

The results of the course evaluations are recorded on the instructor's or the coordinator's responsibility, on the P.P. platform on the dates mentioned earlier.

Retaking examinations is not allowed for the purpose of improving a grade. There is only one retake examination period for both semesters, which takes place in September. In case of failure during the retake examination period in September, the student is obliged to take the same exam in the examination period of February. If the student fails again, they are required to pay tuition fees again, as mentioned earlier.

The overall grade for Postgraduate Diploma is determined by the grades of the program courses and the grade of the Dissertation. The grading scale is set from 0 to 10; the pass grade is five (5). The grade for the dissertation derives from the average of the passing grades of each examiner. The postgraduate diploma grade is derived from the average of the grades of the Dissertation and the grades of the courses in a proportion of 40% and 60%, respectively.

With the responsibility of the administration office, the Postgraduate Diploma grade is recorded in the student's file. The Department's administration office keeps a file with an individual section for each postgraduate student, recording the courses attended, grades achieved, and any other relevant information about their studies.

CURRICULUM

The total number of credits (ECTS) required for the award of the Postgraduate Diploma is 90.

For the award of the Postgraduate Diploma, students are required to attend and pass all the courses of the specialisation, which are distributed in the first two semesters of study (A and B). There are six courses per specialisation, and they are all compulsory (C).

In the third (third) semester of studies, students produce a Postgraduate Diploma Dissertation.

STRUCTURE OF THE PROGRAM

FIRST SEMES	TER OF STUDIES		
CODE	COURSE TITLE	TYPE OF COURSE	ECTS
КФІ 501	Poetic Texts I	С	10
КФІ 502	Prose Texts I	С	10
КФІ 503	Papyrology, Palaeography and Criticism of the Texts	С	10
TOTAL ECTS 1 ST	SEMESTER		30
CODE	COURSE TITLE	TYPE OF COURSE	ECTS
КФІ 504	Poetic Texts II	С	10
КФІ 504 КФІ 505	Poetic Texts II Prose Texts II	C C	10
СОDE КФI 504 КФI 505 КФI 506 TOTAL ECTS 2 ^{NI}	Poetic Texts II Prose Texts II Specialised Topics	С	10
КФІ 504 КФІ 505 КФІ 506 ТОТАL ECTS 2 ^{NI}	Poetic Texts II Prose Texts II Specialised Topics P SEMESTER	C C	10 10 10
КФІ 504 КФІ 505 КФІ 506 TOTAL ECTS 2 [№]	Poetic Texts II Prose Texts II Specialised Topics	C C	10 10 10
КФІ 504 КФІ 505 КФІ 506 ТОТАL ECTS 2 ^{NI}	Poetic Texts II Prose Texts II Specialised Topics P SEMESTER STER OF STUDIES	C C C	10 10 10 30

SPECIALITY	B – BYZANTINE PHILOLOGY - PALAEOG	RAPHY	
FIRST SEMES	STER OF STUDIES		
CODE	COURSE TITLE	TYPE OF COURSE	ECTS
МЕФ 601	Byzantine Poetic Texts	С	10
МЕФ 602	Byzantine Prose Texts	С	10
МЕФ 603	Palaeography I	С	10
TOTAL ECTS 1 ^s	^T SEMESTER		30

SECOND SE	MESTER OF STUDIES		
CODE	COURSE TITLE	TYPE OF COURSE	ECTS
МЕФ 604	Palaeography II	С	10
МЕФ 605	Criticism of Texts and Publishing Technique	С	10
МЕФ 606	Specialised Topics	С	10
TOTAL ECTS 2	ND SEMESTER		30
TOTAL ECTS 2	ND SEMESTER		
THIRD SEM	ESTER OF STUDIES		
THIRD SEM	ESTER OF STUDIES COURSE TITLE	TYPE OF COURSE	ECTS
		TYPE OF COURSE	ECTS

SDECIALISAT	ION C MODERN GREEK LITERATURE		
SPECIALISAT	ION C WIODERN GREEK LITERATURE		
FIRST SEMES	TER OF STUDIES		
CODE	COURSE TITLE	TYPE OF COURSE	ECTS
NEΦ 701	Research Methodology	С	10
NEΦ 702	Literature and other texts (beginnings - end of 18° century)	С	10
NEΦ 703	Literature and other texts (19° - 21° century)	С	10
TOTAL ECTS 1 ST	SEMESTER		30
CODE	COURSE TITLE Applications of Theory of Literature	TYPE OF COURSE	ECTS
CODE	COURSE TITLE	TYPE OF COURSE	ECTS
NEФ 704	Applications of Theory of Literature	С	10
NEΦ 705	Issues of Comparative Grammar	С	10
NEФ 706	Specialised research topics and problems of Modern Greek Philology	С	10
TOTAL ECTS 2NI	^D SEMESTER		30
THIRD SEME	STER OF STUDIES		
CODE	COURSE TITLE	TYPE OF COURSE	ECTS
NEΦ 707	POSTGRADUATE DISSSERTATION	С	30

There are 10 ECTS awarded for each course, while the Postgraduate Diploma Dissertation is awarded 30 ECTS, in accordance with article 14 of Law No. 3374/2005. Each ECTS corresponds to 25 hours of workload.

The language of instruction is Greek. The language of the Postgraduate Diploma Dissertation is Greek or, with the permission of the three-member assessment committee and following a decision by the Department Assembly, it may be a foreign language.

DESCRIPTION OF THE COURSES

SPECIALISATION A - CLASSICAL LITERATURE

КФІ 501 POETIC TEXTS I

In this course, students will thoroughly engage with poetic texts from Ancient Greek and Latin Literature. Depending on the instructors' availability and area of expertise, emphasis will be given each time to one or more poetic genres (Epic, Lyric Poetry, Drama, etc.) by one or more poets from Ancient Greek and Latin Literature. The poetic texts will be approached both as literary works and as creations that are embedded in the specific historical environment of their time, reflecting their society and institutions. The examination of each unique poetic voice will contribute to an in-depth interpretation of the content and function of the poems. The aim of the course is to analyse and interpret poetic texts based on intrinsic and extrinsic factors (production: metrics, language, style, structure, text criticism, relationships with previous literary tradition), as well as external elements (conditions and terms of production, presentation, and reception) with the assistance of contemporary methodological tools (narratology, gender studies, literary theory, etc.). Emphasis will be given to critical confrontation with current bibliography.

КФI 502 PROSE WRITINGS I

During the course, students will engage with texts, genres, and authors of Ancient Greek and Latin prose. Depending on the availability and area of expertise of the instructors, emphasis will be given each time to one or more prose genres (Rhetoric, Historiography, Philosophy, Novel, Biography, Scientific Literature, Epistolography, etc.) by a specific author or authors from Ancient Greek and Latin Literature. The study of these texts aims at their in-depth interpretation, with the assistance of contemporary methodological tools (narratology, gender studies, literary theory, etc.), the examination of theoretical, philosophical/ideological, and historical issues related to the studied literary genres and texts, their integration into the social, historical, and cultural contexts of various periods, as well as the comparative analysis of these texts with those of earlier and later literary production. Emphasis will be given to critical confrontation with current bibliography.

КФІ 503 PAPYROLOGY, PALAEOGRAPHY AND CRITICISM OF TEXTS

The course of Papyrology is on offered subject to relevant teaching staff availability. The course's main aim is to familiarise students with the subject of Greek Papyrology. Students will be exposed to various types of Greek papyri from the 4th century BCE to the 8th century CE. They will become acquainted with and utilise basic manuals for the study of the subject of Greek Papyrology. Additionally, they will recognise, describe, and date Greek papyrus scripts, become familiar with various types of philological, paraliterary, sub-literary, as well as non-literary papyri, enabling them to proceed to the interpretative approach of texts and their context using modern study tools. Concerning the offered course of Palaeography and Textual Criticism, depending on the availability of the instructors, students will be exposed to various types of Greek and Latin writings through indicative examples from manuscripts and ancient editions. They will become acquainted and learn to use basic manuals for the study of Ancient Greek and Latin Palaeography and Textual Criticism. They will recognise and describe the basic types of ancient Greek and Latin writing, abbreviations, punctuation, line spacing, and other comments, miniatures, etc., of manuscripts and archetype editions. They will learn to describe manuscripts regarding their palaeography, applying modern palaeographical criteria, and to date manuscripts based on writing and other evidence. Additionally, they will apply methods of textual criticism to texts

transmitted through the manuscript tradition, aiming at their restoration and critical edition, writing notes (critical, sources, etc.), identifying and classifying errors, systematic analysis, etc.

КФІ 504 POETIC TEXTS II

In this course, students will extensively engage with poetic texts from Ancient Greek and Latin Literature. This course continues and complements the material covered in the course Poetic Texts I. Here, depending on the availability and expertise of the instructors, emphasis will be placed on one or more poetic genres (Epic, Lyric Poetry, Drama, etc.), on a specific poet or poets from Ancient Greek and Latin Literature. In this case, texts different from those studied in the Poetic Texts I course will be selected. Students will enhance and deepen their knowledge of specific poetic genres and texts, approaching them based on intrinsic and extrinsic elements (production: metrics, language, style, structure, textual criticism, relationships with the earlier literary tradition). Moreover, they will explore extrinsic elements (conditions and terms of production, presentation, and reception) using contemporary methodological tools (narratology, gender studies, literary theory, etc.). Emphasis will be given to critical confrontation with bibliography.

КФI 505 PROSE TEXTS II

In this course, students will delve thoroughly into texts, genres, and authors of Ancient Greek and Latin prose. This course continues and complements the material covered in the Prose Texts I course. Depending on the availability and expertise of the instructors, emphasis will be placed on one or more prose genres (Rhetoric, Historiography, Philosophy, Novel, Biography, Scientific Writing, Epistolography, etc.) and on one or more authors from Ancient Greek and Latin Literature. Different texts than the ones studied in Prose Texts I course will be selected. Students will complement and deepen their knowledge of specific literary genres and texts, using contemporary methodological tools (narratology, gender studies, literary theory, etc.). Additionally, they will engage in an in-depth study of theoretical, philosophical/ideological, and historical issues related to the respective texts, exploring their integration into the social, historical, and cultural contexts of various periods. Furthermore, students will perform a comparative analysis and examination of these texts in relation to works from earlier and later literary production. Emphasis will be given to critical confrontation with bibliography.

КФІ 506 SPECIALISED TOPICS

During the course, students will delve into specialised topics in Ancient Greek and Latin Literature. Some of the subjects that may be offered in this course include the reception of Greek and Roman antiquity, modern literary theories and Classical Philology (intertextuality, narratology, gender studies, psychoanalytic approaches, etc.), Mythography, Translation (Theory and Practice), the social and ethical values of the Greco-Roman world through literary sources, Ancient Drama as a performing art, Ancient Literary Criticism, cultural biases and interactions in antiquity, religious syncretism in Ancient Greek and Latin Literature, and Ancient Medicine.

As part of research and composition towards the dissertation (regarding the content of which see below), three compulsory seminars on research methodology (a total of 6 ECTS out of the 30 ECTS of the Dissertation) are offered.

SPECIALISATION B - BYZANTINE LITERATURE - PALAEOGRAPHY

MEΦ 601 BYZANTINE POETIC TEXTS

Following an introduction to the genres of poetry in Byzantium and their most representative authors, attempted at the undergraduate level, the present course aims to train competent readers/students of Byzantine poetry. In line with the general direction of the P.P., special emphasis may be given to issues of manuscript tradition of the texts as well as to editorial issues. It is also desirable to study ways of presenting Byzantine poetry that will render it both accessible and attractive to the contemporary reading audience.

MEΦ 602 BYZANTINE PROSE TEXTS

Students are "invited" to become independent readers/researchers of the various prose texts of Byzantine Literature. Therefore, depending on the type of texts, they will be trained on topics that constitute desiderata (research questions): Critical editing, memorisation, source tracing, interpretation. It is also important that, during the course, students become familiar with, and learn to use, the advantages of modern technology.

MEΦ 603 PALEOGRAPHY I

Palaeography is concerned with Greek writing and the various phases of its development through time; it functions both as an auxiliary discipline of History and a branch of Philology, as well as an independent area of studies. The importance of palaeography for the study of the Byzantine book and Byzantine culture in general is demonstrated by the Proceedings of the international conference *La Paléographie grecque et byzantine* (Paris 1977), which is a milestone in the scientific establishment of the discipline. The subject of the course is palaeography on both a theoretical (presentation and consolidation of basic theoretical principles and issues) and practical (reading Greek manuscripts) level. The aim of the course is to train students to read Greek manuscripts of the Middle and Late Byzantine period with fluency.

MEΦ 604 PALEOGRAPHY II

The course Palaeography II aims to deepen the knowledge and consolidate the skills acquired in the course Palaeography I. As far as the reading of manuscripts is concerned, the focus is on the informal scripts of the 13th and 14th centuries, on autographs of the Komnenian and Palaeologan periods and on Greek scribes of the West. On the next level, students are invited to apply their theoretical knowledge ranging from the principles and basic issues of Palaeography to the dating of manuscripts, exercises in identifying the writing characteristics (Kennmerkmale) of specific copyists and hand identification, and to the study of marginal annotations as evidence of the history of reading in Byzantium.

MEΦ 605 CRITICISM OF TEXTS AND PUBLISHING TECHNIQUES

In-depth study of the topics of the title also in relation to the corresponding undergraduate course. The course deals with everything related to the critical edition of a (Byzantine) text: compilation of the stemma, compilation of the text (choice between genuine variants/philological conjectures), compilation of a critical and source apparatuses, compilation of indexes. Students will be asked to address themselves problems posed by a critical edition, not just to become theoretically familiar with them. Where appropriate, the reservations of contemporary scholars regarding the effectiveness of the stemmatic approach will also be discussed.

MEΦ 606 SPECIALISED TOPICS

Given the philological (in a narrow sense) orientation of the other courses, this course may integrate, on the one hand, subjects of broader philological research on texts, and on the other hand, research applications and concerns of auxiliary/related disciplines (Byzantine History, Byzantine Archaeology, Theology, Digital Humanities, etc.). It is also possible to teach (depending on instructors' availability) the subject of Byzantine Hymnography, since it is not included in the course "Byzantine Poetry", at a more advanced level than in the undergraduate courses and always with the aim of the student's personal involvement with the subject.

As part of research and composition towards the dissertation (regarding the content of which see below), three compulsory seminars on research methodology (a total of 6 ECTS out of the 30 ECTS of the Dissertation) are offered.

SPECIALISATION C - MODERN GREEK LITERATURE

NEΦ 701 RESEARCH METHODOLOGY

This first course of the MSc introduces methodologies concerning ways and areas of research in the area of Modern Greek Philology. The teaching aims to develop the student's skills, who will be asked to apply their knowledge by completing a relevant assignment at the end of the semester. The main topics of the course are:

- a. Bibliography and scientific information: methods of searching in print and electronic sources. From Greek to foreign-language bibliography Digitised databases,
- b. History History of Ideas and Modern Greek Philology,
- c. Historical libraries: their significance and the research opportunities they offer,
- d. Literary archives: approaches, risks, precautions, shaping research proposals,
- e. Palaeography Modern Greek Manuscripts,
- f. The Press (daily and periodical) and the research inquiries related to it,
- g. Theoretical tools and their application to literary texts,
- h. The dimension of comparative literature and its contribution to philological research, and
- i. Writing a scientific paper.

The assignment may focus on one of the above areas or attempt combined approaches.

NEΦ 702 LITERATURE AND OTHER TEXTS (BEGINNINGS - END OF THE 18TH CENTURY)

It is an approach to modern Greek literary and wider literary production up to the 18th century with emphasis on three areas: a) the historical course and the cultural situation throughout the centuries based on the theory of ideas, b) the ideological identity and the thematic, theoretical and morphological identity of the texts in each period (with dominant and minor texts, techniques, genres, etc.c) the comparative aspect as regards the contacts between Greek and foreign production and d) the close study of literary texts with the aim of highlighting their specific characteristics. Depending on the instructor, the teaching will be a broader or more limited (to authors, groups, movements, etc.) approach to the material or part of it.

NEΦ 703 LITERATURE AND OTHER TEXTS (19TH - 21ST CENTURY)

This course provides an approach to Modern Greek literary and broader literary production until the 18th century, with an emphasis on four areas:

- a. the historical development and cultural conditions over the centuries based on the theory of ideas,
- b. the ideological identity and the thematic, theoretical, and morphological identity of texts over different periods (with major and lesser texts, techniques, genres, etc.),
- c. the comparative aspect regarding the contacts of Greek production with foreign literature, and
- d. an in-depth study of literary texts aimed at highlighting their specific characteristics.

The teaching approach, depending on the instructor, may be a broader or more limited (focused on specific authors, groups, movements, etc.) exploration of the material or part of it.

NEΦ 704 APPLICATIONS OF LITERARY THEORY

With different basic methodological tools from the wide variety of Literary Theories, imposed by the texts themselves, the emphasis will be on application, in order to draw conclusions that will promote new perspectives on known or unknown texts of our tradition. At the same time, the course will constitute a very important stage of preparation for the direction to be taken in the final postgraduate dissertation at the methodological level.

NEΦ 705 ISSUES IN COMPARATIVE GRAMMAR

The relationship between Modern Greek and other national literatures is the main subject of the course. The approach will be: a) in the traditional comparative way, which involves tracing influences, conditions of reception of works and authors, common reading horizon of authors, movements and their influence, etc, b)

with newer comparative tools and methods, such as comparative poetics, comparative theory of literary forms, comparative examination of literature with other arts or other genres of discourse, etc., and c) by exploiting the perspective of cultural studies.

NEФ 706 SPECIAL RESEARCH TOPICS AND PROBLEMS OF MODERN GREEK PHILOLOGY

This course will be on a a different topic every year and depending on the instructor, with emphasis on a specific issue or field of Modern Greek Philology. For example, defining the origins of Modern Greek Philology with research directions in order to examine its different aspects, the role of Histories of Literature and the course of research to date, the issue of gender as reflected in the context of contemporary or earlier literary production, issues of migration and identities in literature, etc.

DESCRIPTION OF THE SEMINARS ON RESEARCH METHODOLOGY FOR THE SPECIALISATIONS OF CLASSICAL PHILOLOGY AND BYZANTINE PHILOLOGY-PAEOLOGRAPHY

1. Structure and content of scholarly work, language and stylistic editing

In this seminar students will deal with issues related to: 1) the structure and content of a scholarly paper (cover page, table of contents, introduction, theoretical framework, literature review, methodology, main body, conclusions or summary, bibliography, indexes) and 2) the linguistic and stylistic editing (problems in expression, ambiguities in wording, lack of clarity and conciseness in writing, avoidance of long and obscure sentences, awkward phrases, the style of everyday speech, sloppiness and superficiality, logical order and unity in the presentation of opinions and arguments through an evidential discourse).

2. Bibliography and primary material research, bibliographic references, bibliography compilation and research ethics issues

In this seminar students will deal with issues related to: 1) the search for literature and primary material (printed and/or electronic): University Libraries / Libraries of Departments of Philology - OPAC, searching through specific websites, Portals specifically for researchers working on Classical Antiquity, Papyrology and Byzantine Philology, 2) bibliographical references, citations, notes and footnotes (all types of material are taken into account) as well as the compilation of bibliography when writing a scholarly essay, article or monograph; and 3) issues of research ethics (copyright attribution) and plagiarism.

3. Oral presentation of scholarly work

In this seminar students will examine issues related to the oral presentation of an assignment, thesis or dissertation, and a paper in the context of a scholarly meeting/event. Issues of organisation and preparation of the paper will be addressed, such as the selection of the material to be presented, the structure and composition of accompanying visual material (PowerPoint Presentation), tips and practices during the oral presentation (language and speech, communication with the audience, duration, enrichment with visual or printed material, ethical issues, etc.), and after the presentation (quality of answers, behaviour, etc.). The following topics are also covered: participation in an academic meeting (conference, workshop, etc.), the preparation of a presentation, tips for dealing with speech anxiety, the role of the chairperson of a session, participation in a conference with a = poster, and the preparation of a handout.

PROGRAM OF TAUGHT COURSES FOR THE ACADEMIC YEAR 2023-2024

FALL SEMESTER 2023-2024		
COURSE CODE/TITLE	COURSE LEADER	TEACHERS/SPEAKERS
КФI501 - Poetic Texts I	Manakidou Flora	Manakidou Flora
КФI 501 - Poetic Texts I	Paraskeviotis Georgios	Paraskeviotis Georgios
КФI502 - Prose Texts I	Nikolaidou Smaro	Nikolaidou Smaro

КФІ 503 - Papyrology, Palaeography and Criticism of Texts	Ioannidou Grace	Ioannidou Grace
MEΦ 601 - Byzantine Poetic Texts	Papagiannis Gregorios	Papagiannis Gregorios
MEΦ 602 - Byzantine Prose Texts	Konstantinidou Maria	Konstantinidou Maria
MEΦ 603 Paleography I	Tocci Raimondo	Tocci Raimondo
NEΦ 701 - Research Methodology	Danopoulos Konstantinos	Danopoulos Konstantinos
NE Φ 702 - Literature and other texts (beginnings - end of the 18 ou century)	Mavrelos Nikolaos	Mavrelos Nikolaos
NE Φ 703 - Literature and other texts (19 -21° $^{\circ \circ \circ}$ century)	Voulgari Sofia	Voulgari Sofia

COURSE CODE/TITLE	COURSE LEADER	TEACHERS/ SPEAKERS
КФI 504 - Poetic Texts II	Tsomis Georgios	Tsomis Georgios
КФI 504 - Poetic Texts II	Mastrogianni Anna	Mastrogianni Anna
КФI 505 - Prose Texts II	Deligiannis Ioannis	Deligiannis Ioannis
КФI 506 - Specialised Topics	Nikolaidou Smaro	Nikolaidou Smaro
MEΦ 604 - Paleography II	Tocci Raimondo	Tocci Raimondo
MEΦ 605 - Criticism of Texts and Publishing Technique	Tziatzi Maria	Tziatzi Maria
MEΦ 606 - Specialised Topics	Konstantinidou Maria	Konstantinidou Maria
NEΦ 704 - Applications of Literature Theory	Voulgari Sofia	Voulgari Sofia
NEΦ 705 - Issues in Comparative Literature	Voulgari Sofia	Voulgari Sofia
NEΦ 706 - Special research topics and problems of Modern Greek Philology	Danopoulos Konstantinos	Danopoulos Konstantinos

POSTGRADUATE DIPLOMA DISSERTATION

Postgraduate students are individually required to prepare and successfully defend their Postgraduate Dissertation in public during the third semester of studies.

The topic must be related to the subject of the P.P. and the specialisation chosen by the postgraduate student and must put in use the knowledge acquired in the courses of the P.P. and their specific applications.

Regarding the undertaking, preparation and defence of the Postgraduate Dissertation, the following are in force:

APPLICATION - SUBMISSION OF A TOPIC

Postgraduate students have the right to submit a Postgraduate Dissertation topic provided they have successfully completed all courses in the first two semesters. By the end of October, students apply, including the proposed title of the Dissertation, the proposed supervisor (with a letter of his/her consent), and attach a summary of the proposed work to the P.P. administrator.

Postgraduate students who do not submit the application within the time limits set by the Internal Regulations may, at their own responsibility, postpone the commencement of their Postgraduate Dissertation for at least one semester and pay the tuition fees as specified.

SUPERVISION OF POSTGRADUATE DIPLOMA DISSERTATION

The Coordinating Committee, upon request of the candidate, appoints the supervisor of the Dissertation and forms the three-member Examination Committee for the assessment of the thesis. One of these members is the supervisor. This is ratified by decision of the Department Assembly.

Dissertations may be supervised by faculty members, Special Teaching Staff (E.E.P.) and Laboratory Teaching Staff (E.D.I.P.) of the MSc.

By decision of the relevant body of the P.P., the supervision of theses may be assigned to members of the Department's faculty and teaching staff, who have not undertaken teaching work in the P.P.

The members of the Examination Committee must have the same or related academic specialisation as the subject of the P.P.

In exceptional cases of loss, proven inability to perform supervisory duties or for any other important reason, it is possible to replace the supervisor or a member of the Examination Committee by decision of the Department Assembly.

The maximum number of Postgraduate Diploma Dissertation that each member of the P.P. can oversee as first supervisor per year is two, except in cases where the number of teaching staff of the specialisation is insufficient.

PRESENTATION AND COMPLETION OF THE DISSERTATION:

For the thesis to be approved, the student must defend it before the three-member examination committee.

After the completion of the dissertation, the postgraduate student submits to the supervisor and the other two members of the three-member examination committee copies of the final dissertation no later than mid-March, to support the dissertation before the end of the spring semester, or by September 10, in order to support the dissertation by the end of October. In either case, the work must be received by the committee one month before the defence. The three-member examination committee shall submit its comments at least one week before the defence. If there is a positive decision by the committee, the specific date of the oral examination - presentation is set within the time frame mentioned above. The extent and depth of the examination following the defence, is proportional to the form of presentation of the dissertation.

The presentation of the Dissertation is defended before the three-member examination committee, in a one-off open seminar.

The assessment of the dissertation is based on a set of quality assuring criteria, dictated by the discipline of philological, which have been communicated to the students during their studies and include any original or innovative contribution, publications in international journals or conferences, as well as the character of the dissertation: theoretical, experiment-based, or bibliographical.

After the presentation - defence of the dissertation, which requires the presence of all three members of the examination committee, the committee drafts and signs a Record of the Public Presentation of the dissertation, in which any comments or remarks are recorded, as well as the grade awarded by each member of the committee and the final grade. For the dissertation to be approved, the positive vote of at least two out of the three committee members is required. If one or more members are absent from the process, a new defence date will be set within the following week.

After its approval by the committee, the dissertation it is posted on the website of the Department of Greek Philology of the School of Classical Studies and Humanities, before the awarding of the Diploma of Postgraduate Studies. In cases where the Dissertation contains original literary works, for the publication of which special permission is required, the obligation to post on the Department's website may be waived.

In case of a negative assessment, the student has the right to resubmit the dissertation in two months, having improved the work and considered the comments of the three-member examination committee.

In case of a negative evaluation after the second submission, the postgraduate student has the right, in the next academic year, to change the topic and the supervisor. In the case of a second negative assessment, the student is excluded from the award of the Diploma of Postgraduate Studies.

Upon acceptance, the final copy of the dissertation is submitted in print and in electronic form, to the Administration Office of the P.P. and the Library of the Department of Greek Philology. The copyright of the Dissertation vests with the candidate. The candidate, in turn, grants a non-exclusive, non-commercial license to the institution (DUTH) for using the work, including its use for research and teaching, during the period when the work is under copyright protection. Postgraduate Dissertations are the property of the P.P., which reserves the right to use and reproduce them for teaching and research purposes.

The dissertation must contain identifiable elements of originality and contribution to academic knowledge.

The text must meet the specifications and structure of an academic paper, i.e. it must include a description of the subject, a description of the findings - results of the paper, methodology, scientific documentation, limitations, bibliography and any other necessary supporting or explanatory elements (essential figures, diagrams, images, illustrations, etc.). As this constitutes a literary piece, it necessitates accurate expression and spelling, along with a precise formulation of the conclusions.

It is written in Greek and accompanied by a short summary of about 300 words in a European Union language (e.g. English, French or German). With the agreement of the three-member examination committee and with the decision of the Department Assembly, the thesis may be written in a foreign language. In this case, it must include an extensive abstract in Greek.

The length of the paper must not exceed 30,000 words, nor be less than 15,000 words. The word count does not include the abstract, bibliography, and appendices (tables, diagrams, etc.). Footnotes should be in 10-point type and single-spaced.

The cover page must include the name of the institution, the title of the P.P., the student's name, their registration number, the title of the dissertation, the name of the supervisor and the names of the members of the three-member examination committee.

The title page must indicate the name of the institution, the title of the P.P, the name of the student, their registration number, the title of the dissertation, the name of the supervisor and the names of the members of the three-member examination committee.

On the back page of the title page, at the bottom, the following text is written in full: "The approval of this Dissertation by the Department of Greek Philology of the Democritus University of Thrace does not imply acceptance of the author's opinions" (paragraph 2 of article 202 of Law 5343/1932).

LEARNING OUTCOMES

Upon successful completion of the courses of the Postgraduate Program "Texts and Culture", graduates will be able to:

A. General skills

- Search, analyse and synthesise data and information using appropriate sources and technology.
- Adapt to new situations.
- Make decisions.
- Work independently and in groups.
- Work in an international and interdisciplinary environment.
- Generate new research ideas.
- Plan and implement projects.
- Exercise criticism and self-criticism.
- Promote free, creative, and inductive thinking.
- Demonstrate social, professional, and ethical responsibility and sensitivity to diversity and intercultural issues.
- Demonstrate the ability to identify, report and solve problems.
- Demonstrate the ability to apply knowledge to various practical situations.
- Develop and implement a business plan, whether related to their field of study or not.

B. Specific skills

- Understand and apply research methods in the field of Philology.
- Explore the structure and content of an academic paper.
- Analyse the elements that make up an academic paper.
- Search for bibliography and primary materials, evaluate bibliographic sources, compose bibliographic citations and be aware of research ethics issues.
- Organise and prepare an oral presentation speech.
- Understand presentation techniques, the use of visual material and manage the pressure of oral presentation before an academic audience.
- Participate effectively in academic discussions.
- Understand and analyse in depth poetic and prose texts.
- Identify the role and importance of poetic and prose texts in the culture and history of their times.
- Understand the theoretical, philosophical, and socio-political aspects and contexts associated with each literary genre and text.
- Identify the ideological identity and thematic variety of the texts.
- Apply comparative methods to the study of relationships with other literary works from earlier and later periods and with other national literatures.
- Critically analyse the influences and interactions between different literatures.
- Effectively apply the methods and techniques of textual reception.
- Work effectively on manuscript tradition and critical editions of texts.
- Apply systematically and effectively modern and innovative theoretical approaches to analysis and commentary.
- Use modern technology data and the capabilities offered by digital humanities tools in their research.
- Progress smoothly to the third cycle of studies, to the composition of a doctoral thesis.

EXAMINATION REGULATIONS - PLAGIARISM - GRIEVANCE MANAGEMENT - GRADUATE STUDENTS COMPLAINTS - OBJECTIONS

In case of assessment by written examinations for the courses offered in the first two semesters of study in the P.P. "Texts and Culture", the examination regulations of the First Cycle of Studies apply, which is included in the Internal Regulations of the Department (article 5.1) and was approved by Decision of the Senate of DUTH (A. Π .: $\Delta\Pi\Theta/\Sigma\Upsilon\Gamma K/46398/1879/15-05-2020$). Regulations outline the duties, obligations and requirements of instructors, students and other staff for the smooth conduct of examinations during the January, June and September examination periods.

AT THE START OF EXAMINATION SESSIONS

- Invigilators arrive at the examination venue 20 minutes before the start of the examination to ensure that the examination will run smoothly.
- Examinees must report to the designated room no later than 15 minutes before the time scheduled for the examination.
- No student enters the auditorium or the examination room, if it is empty, before the invigilators enter and indicate where to sit.
- Students seen writing on the desks before the start of the examination will be disqualified from taking the examination.
- Students are required to carry their academic student ID with them during the examinations. If a student neglects to do so, they will not be allowed to take the examination. If it is discovered that the name of the student taking the examination does not match the name of the person submitting the exam paper, legal procedures regarding impersonation and fraud will be implemented.
- The examinees write their details on their paper and show their student ID card to the invigilator appointed by the instructor for the purpose of identification. while the invigilator signs the examination paper.
- Prior to the distribution of the question sheets, clear instructions are given by the instructor regarding switching off mobile phones (not just on silent mode) and placed in a visible spot (e.g. next to the

empty desk, on the chair). Notes, books, bags, and other personal items are also removed. If a student fails to follow these instructions, they will be disqualified from the exam. If during the examination personal items or books are found in another location (e.g. under the desk), the candidate's paper will be marked.

- Any student who is found by invigilators or the instructor to be using any means of copying (e.g., audio copying) will be removed from the examination area and their paper will be marked and zeroed (i.e., the grade will be "Zero" and not "One"), regardless of whether they were spotted before they started writing or during the examination.
- Students who submit a blank paper are not allowed to leave until one (1) hour has passed since the start of the examination.
- Any student who wishes to leave the examination room for a short time for any reason (dizziness, toilet, etc.) must be accompanied.
- In case of inappropriate behaviour (including e.g. copying in any way, forging a student's identity, insulting an invigilator or examiner), the President of the Department, after evaluating the incident, forwards the material to the Rector for disciplinary control and the imposition of sanctions.

CONDUCTING THE EXAMINATION

- At the beginning of the examination session and immediately after distributing the questions, students may ask clarification questions to the examiner in charge, if the latter agrees.
- The instructor must conduct oral examinations in a place other than the written examination room for students who have a relevant oral examination document.
- Fifteen minutes before the end of the time allowed for the examination, the invigilator shall inform the examinees accordingly.
- As soon as the time limit set for the examination has expired, the invigilator must stop the examination and collect the papers. Upon submitting their paper, examinees shall sign the attendance record. The attendance sheet's sequential number for each student should also be noted on the student's paper.
- Only students who have registered for the course and are taking the exam are entitled to a certificate
 of attendance.
- The minimum number of students allowed to remain in the examination room at the end is two (2).
- In the case of an oral examination, the student, upon entering the examination venue, signs the attendance sheet. A student is NEVER examined alone in an oral examination.

INTERRUPTION OF THE EXAMINATION

The examination may be interrupted in case of extraordinary reasons (e.g. power failure, emergency situation, etc.). The interruption is the responsibility of the examiner in charge. In this case, the examination will be cancelled, and a re-take will be scheduled by the examiner in charge, in cooperation with the administrator in charge of the examination schedule, immediately after the end of the examination period for those who have not handed in their paper.

SUSPENSION OF THE EXAMINATION SESSION

In case of proven leak of the questions and after a decision of the Department Assembly, the instructor in charge may cancel the examination. The Assembly shall decide whether a new examination is necessary.

CHALLENGING THE EXAMINATION PROCESS

A student who has grounds to believe that they were somehow wronged during the examination, may submit a written complaint either a) to the invigilator during the examination or b) to the Administration Office after the end of the examination period and in any case before the announcement of the results.

EXAMINATION RESULTS

Grades must be submitted by the instructor in charge within 20 days of the examination and in any case no later than 20 days after the end of the examination period (see Senate Decision 41/630/4 December 2008). If

the instructor, due to the large number of papers, are unable to respond within 20 days, they submit a request to the Assembly to extend the deadline for submission. The Assembly shall decide on this.

Within a period of seven (7) days from the date of the announcement of the grades, a student may request clarification of their result from the instructor in charge. The matter shall then, if deemed necessary, be referred to the Assembly, which shall decide on the matter in accordance with the provisions of the legislation in force.

Grades of students whose names are not included in the list of examinees shall not be recorded.

OBLIGATIONS OF STUDENTS AS EXAMINEES

Students are required to:

- have a student ID card with them,
- respect these Regulations,
- follow the instructions of the invigilators,
- not bring coffee, soft drinks, or food to the examination room,
- not smoke.
- not use a mobile phone or have their phone switched on.

OBLIGATIONS OF TEACHERS

Teachers are required to:

- post the exam syllabus on the e-class and outside their office,
- ensure that the examination questions are part of the material set for examination,
- ensure that the questions are that the examination can be completed in the time allowed.

COMPLIANCE WITH THE REGULATION

The relevant body for drafting, maintaining, supplementing, amending, and interpreting these regulations is the Assembly of the Department.

PLAGIARISM

Students submitting Postgraduate Dissertations are required to indicate whether they have used the work and opinions of others.

They shall attach the following declaration to the final text before the contents page of the Dissertation submitted:

"I hereby certify that I am the author of this paper and that I have cited or referred to, explicitly and specifically, all sources from which I have used data, ideas, sentences or words, whether they are accurately transcribed (in the original language or translated) or paraphrased. I also certify that I have personally prepared this work for the P.P. Program "Texts and Culture" of the Department of Greek Philology of the Faculty of Classics and Humanities Democritus University of Thrace." (Article 5.2 of the Internal Regulations of the Department).

Plagiarism is considered a serious academic misconduct. Plagiarism is the copying of someone else's work, as well as the use of someone else's work - published or not - without proper acknowledgment of the source. The use of any material, including from the candidate's own studies, without proper reference, may constitute grounds for expulsion by decision of the Department Assembly.

In such cases, after a recommendation with justification by the supervising teaching staff, the Department Assembly may decide to expel the student.

Any misconduct or violation of academic ethics is referred to the Coordinating Committee of the P.P. for assessment and recommendation for addressing the problem to the Department Assembly.

The offences of copying or plagiarism as well as any violation of the provisions on intellectual property by a postgraduate student in a course's assignments or the composition of the dissertation are also considered as offences.

COMPLAINTS MANAGEMENT PROCESS - GRADUATE STUDENTS APPEALS

Processing of complaints submitted electronically on the Department's Graduate Program website.

- 1. Complaints received (by the Administration Office of the P.P.) through the appropriate form are immediately forwarded by e-mail or photocopy to the Director of the P.P.
- 2. The Director communicates with the student, respecting issues of anonymity, discretion, privacy and personal data, and suggests solutions.
- 3. If he/she deems it necessary, he/she will also inform the student's academic advisor.
- 4. If a solution is agreed upon, the Director may at his/her discretion convene an 'ad hoc' meeting with the academic advisor, the person who submitted the complaint, or other members of the faculty with their experience in view. (in accordance with the decision of the Faculty Senate regarding the Academic Advisor).
- 5. Subsequently, he/she suggests ways to resolve it.
- 6. If this is not possible, he/she refers them to the Department Assembly which is responsible for a decision.
- 7. In case of very serious complaints and non-resolution, the Director, at his/her discretion, informs the relevant bodies and services of the Institution (Vice Rector for Academic Affairs and Student Affairs, Student Advocate, etc.).

It is essential that complaints are resolved within twenty (20) working days.